



El Paso – Teller County Enhanced 9-1-1 Authority

2350 Airport Road, Colorado Springs, Colorado 80910

Resolution 14-12

Authority Member WELLER moved approval of the following resolution:

RESOLUTION ADOPTING THE COLORADO SPECIAL DISTRICT RECORDS
MANAGEMENT MANUAL.

WHEREAS, the El Paso – Teller County Enhanced 9-1-1 Authority (the “Authority”), is acting by and through its duly appointed Board of Directors (the “Board”) recognizes a need for comprehensive records management manual for the Authority’s non-permanent records and retention of those records that have long-term administrative, fiscal and historical value; and

WHEREAS, the Colorado State Archives has developed a state-wide Records Management Manual in cooperation with the Colorado Special District Association, the Colorado Attorney General’s Office and the State Auditor’s Office for special districts to use and follow.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the El Paso-Teller County Enhanced 9-1-1 Authority as follows:

1. The Board hereby adopts the Colorado Special Districts Records Management Manual (the “Manual”) and all subsequent revisions.
2. The Board authorizes the Authority to submit a request to the Colorado State Archives to adopt the Manual. Approval from the State Archivist is legal authority for the destruction and preservation of Authority records.
3. All Resolutions of the Board inconsistent with this Resolution are hereby repealed to the extent of such inconsistency and all actions of the officers, agents and employees of the Authority which are in furtherance of or in conformance with the purposes and intent of this Resolution are hereby in all respects ratified, approved and confirmed.

Authority Member NISKI seconded the adoption of the foregoing resolution. The roll having been called, the vote was as follows:

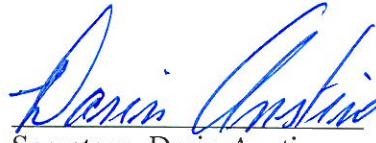
Authority Member:	Anstine	aye/nay/not present/abstain
Authority Member:	Buckmiller	aye/nay/not present/abstain
Authority Member:	Dalton	aye/nay/not present/abstain
Authority Member:	Gomes	aye/nay/not present/abstain
Authority Member:	<u>Harmony</u>	aye/nay/not present/abstain
Authority Member:	Niski	aye/nay/not present/abstain
Authority Member:	Rose	aye/nay/not present/abstain
Authority Member:	Smith	aye/nay/not present/abstain
Authority Member:	Weller	aye/nay/not present/abstain

Done the 19th day of November 2014, at Colorado Springs, Colorado.




Chairman, Michael Dalton

El Paso-Teller County
Enhanced 9-1-1 Authority


Secretary, Darin Anstine