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## **El Paso – Teller County 9-1-1 Authority**

September 23, 2020

Meeting Minutes

### **Authority Members Present:**

Miles De Young, Brad Shannon, Ryan Parsell, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Adrian Vasquez, Derek Wheeler, and Michael Wiles.

### **Authority Members Absent:**

None.

### **Vacancies:**

None.

### **Other Personnel Present:**

Carl Simpson, CEO; Bart Miller, Authority Counsel; and Christy Davis, Administrative Assistant.

### **Members of the Public Present:**

#### **1) Call to Order:**

The September 23, 2020, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:01 PM by Chairman Chief Miles De Young. The meeting was held at the 911 Authority, located at 2350 Airport Road, Colorado Springs, Colorado.

#### **2) Act on Requests of Authority Members Who Have Asked to be Excused:**

All Authority members were present, in person or remotely.

#### **3) Introductions:**

Introductions were made.

**4) Public to be Heard:**

Nothing was brought forth at this time.

**5) Consent Calendar:**

**A – Approve the minutes of the August 26, 2020, Authority Meeting.**

**B – Approve the September 2020 Financial Statement and authorize payment of the monthly bills.**

A motion was made by Pat Rigdon to approve the consent calendar; Brad Shannon seconded the motion.

The motion passed on a voice vote by the nine present Authority members.

**6) Approve Authority Resolutions:**

A – None.

**7) Report by the CEO:**

Carl Simpson reported that dashboards would be delivered monthly to the Authority board comprised of revenue, IT, Public Education, and 911 calls for service. Carl would like two or three board members to volunteer to participate in the SWOT interviews being conducted for the strategic plan. Pat Rigdon and Mike Wiles volunteered.

Matt Towell reported that contract negotiations are underway for Teller County dispatch furniture to move into the new center in February. All agencies are now live on the new ESInet. He reported that CSPD would be dispatching from the backup center starting on October 5 while the electrical work and new console furniture are installed. It is estimated that the work will be completed by mid-December.

Ben Gairrett reported that the Station Alerting RFP is undergoing a final review. The AV equipment in the tiered classroom has been upgraded, and the monitors will also be replaced.

Dan Ausec reported that the tactical map is being used in six of the PSAPs, and the final agencies will transition in the next 30 – 45 days. CentCAD Version 20.3.3 is being tested.

John Lofgren reported that 823 calls had been audited in August, an all-time high. The next round of certification classes began this week. A NENA Supervisor Class is being conducted October 12 – 15 for 15 students. The AED registry has been put on hold.

Ben Bills reported that they continue to work on remote platforms for virtual learning. They have also completed iPaws best practices training through Everbridge. Amanda has also been continuing her interviews for the 911 Weight in Gold podcasts.

**8) Reports by Standing Committees:**

**A – DRC/PSAP Managers Committee**

Jesse Avery reported that they had been updated on CentCAD, Everbridge training, simplifying the appeals process, upcoming classes, and training, and discussed establishing a process for informing the Authority when employees leave the system.

**9) Old Business:**

**A – Update on HB -1293.**

HB – 1293 was signed into law by the Governor on July 10, 2020. The PUC has increased the threshold to \$1.72 without approval. The new rates go into effect either February 1 or June 1 of each year. There is still a requirement to provide a 60-day notice to the carriers of a rate change. Prepaid wireless carriers will be charged a flat rate of \$1.38 per transaction and distributed by the Colorado Department of Revenue based on wireless call volume. The rate for the new statewide 911 surcharge has been set at 10 cents. The PUC will distribute these funds to the governing bodies based on the number of concurrent sessions. Carriers do have the ability to appeal. The attorney will keep the Authority updated.

**10) New Business:**

**A – Approval of Telework Policy.**

This policy will go into the employee handbook once approved. A telework agreement will be a companion document to the policy. There was discussion regarding the circumstance of mandatory telework and that it had not been addressed in the policy. Teleworking should also be mentioned in the employee job descriptions. Carl will make revisions and bring it back to the board for approval next month.

**B – Authority, 2021 Budget Presentations.**

**Public Education** – Ben Bills was in attendance to present the request and to answer questions. The request includes a slight increase for public service announcements.

**QA/Training** – John Lofgren was in attendance to present the request and to answer questions. The request does not include any increases. Due to the pandemic, most of the funds earmarked for training in 2020 were not spent.

**GIS** – Dan Ausec was in attendance to present the request and to answer questions. There is a decrease in the GIS line due to no fly over in 2021. It is requested that there be funding to continue the intern program and to buy a new plotter.

**Facilities** – Ben Gairrett was in attendance to present the request and to answer questions. IT is requesting a truck to be used for transporting large items. Most of the projects funded in 2020 have been completed, so the ask in 2021 is reduced.

**IT** – Matt Towell was in attendance to present the request and to answer questions. The IT Hardware/Software line includes replacing the backup center's radios (\$400,000.00) and workstation/monitor refresh at EPSO. The Hardware/Software Maintenance line has increased significantly due to the Authority funding more software programs. The ongoing cost for FirstWatch will be in the final draft budget.

**11) Director's Comments:**

No further remarks.

**12) Executive Session:**

Not necessary.

**13) Adjourn:**

A motion was made by Derek Wheeler to adjourn the meeting; Pat Rigdon seconded the motion.

The motion passed unanimously on a voice vote.

**The meeting was adjourned at 2:33 PM.**

**Submitted for Approval By:**

**Pat Rigdon, Authority Secretary**