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El Paso – Teller County 9-1-1 Authority

August 28, 2019

Meeting Minutes

Authority Members Present:	Miles De Young, Joe Ribeiro, Pat Rigdon, Dave Rose, Brad Shannon, Adrian Vasquez, Derek Wheeler, and Michael Wiles.
Authority Members Absent:	Diann Pritchard
Vacancies:	None.
Other Personnel Present:	Carl Simpson, CEO, and Christy Davis, Administrative Assistant.
Members of the Public Present:	19

1) Call to Order:

The August 28, 2019, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:02 PM by Chair, Dave Rose. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Diann Pritchard has asked to be excused.

A motion was made by Pat Rigdon excuse Diann Pritchard; the motion was seconded by Brad Shannon.

Motion passed unanimously on a voice vote by the seven present Authority members.

3) Introductions:

Introductions were made.

4) Public to be Heard:

The Employee of the 2nd Quarter of 2019 was presented to Amanda Lindgren.

Miles De Young arrived at 1:04 PM

5) Consent Calendar:

A – Approve the minutes of the July 24, 2019, Authority Meeting.

B – Approve the August 2019 Financial Statement and authorize payment of the monthly bills.

A motion was made by Derek Wheeler to approve the consent calendar; the motion was seconded by Joe Ribiero.

The motion passed unanimously on a voice vote by the eight present Authority members.

6) Approve Authority Resolutions:

A – Resolution 19-07, *A RESOLUTION ACCEPTING THE 2018 AUDIT OF THE EL PASO – TELLER COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY (AUTHORITY) AS SUBMITTED BY STOCKMAN, KAST RYAN & CO, LLP.*

This resolution was moved to later in the agenda.

Steve Hochstetter of Stockman, Kast Ryan & CO presented the audit to the Authority. It was reported that the audit went well and there had been no audit adjustments.

A motion was made by Derek Wheeler to approve the resolution; the motion was seconded by Joe Ribeiro.

The motion passed on a roll call vote with 8 ayes and 1 not present.

A – Resolution 19-08, *A RESOLUTION HONORING CAMERON BOWKER OF THE EL PASO COUNTY SHERIFF'S OFFICE AS THE TELECOMMUNICATOR OF THE SECOND QUARTER 2019.*

A motion was made by Joe Ribeiro to approve the resolution; the motion was seconded by Miles De Young.

The motion passed on a roll call vote with 8 ayes and 1 not present.

7) Report by the CEO:

Carl reported that the grant totaling approximately \$150,000 should be awarded in early 2020. He also reported that staff has attended Harassment and Defensive Driving training.

Matt Towell reported on the current information technology projects:

- 9-1-1 Telephone System – CentralSquare will be making site visits. Hardware will arrive in October and be implemented in the backup center for testing and training.
- CSPD Furniture – Responses from the RFP are still being scored, intent to award in September.
- Re-cabling project is complete and network switches have been replaced.
- Security upgrades –Cameras, fire and intrusion systems are being upgraded. Board room has been upgraded with new monitors, projector, screen and AV equipment.

Ben Gairrett reported that September 24th is the readiness target date for CentCAD and that there will be a core team meeting tomorrow. ESRI will be onsite this week to work with the GIS staff on the tactical map. Text to 911 in Teller County is delayed for testing. September 9th will be the go-live date. Also a new GIS Intern will be starting tomorrow.

Facilities update – Ben reported that a temporary HVAC Engineer has been hired.

John Lofgren reported that there was a performance analysis class held and that 44 employees attended. Certification classes for Qs and EMD are ongoing.

Ben Bills reported that letters have been mailed out to the schools and presentations are being scheduled. Also training with EOC for Everbridge is ongoing.

The Fire Station Alerting RFP will be available for review at the next meeting.

Resolution 19-07 was approved at this time.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

No meeting, no report.

9) Old Business:

A – None

10) New Business:

A – PSAP 2020 Budget Presentations.

Prior to the presentations Joe Ribeiro voiced his concern that CSPD answer times were still high and wanted to know if there was anything the board could do to support turning that around. Renee stated that a consultant has been selected to look at the communications center and offer recommendations for improvement.

Colorado Spring PD – Renee’s request includes 10-15 new chairs, rollover the funds for new console furniture for the communications center, rollover of the CAD upgrade funds and a request for new anti-static carpet for the communications center.

Cripple Creek PD – Diann was not in attendance. Bud Bright’s request includes \$15,000 for radio interoperability, fire accreditation and the calltakers stipend.

El Paso County SO – Kyla’s request includes funds for new chairs, a remodel of the dispatch floor and supervisor’s office and an additional radio console. They have increased their staffing so they are asking for additional calltaker stipends for those positions.

Fort Carson FD – Dawn was not in attendance. No funding has been requested.

Teller County SO – Greg Couch is requesting that the funds for relocating the dispatch center be rolled over. They have also increased their staff and would like that reflected in the calltaker stipends.

Woodland Park PD – Jen is not requesting anything beyond the calltaker stipends. She expressed appreciation for all of the training opportunities offered by the Authority staff.

11) Directors Comments:

Miles De Young stated that he would be asking the board to consider funding a \$128,000 request for a study to consider the feasibility of consolidation for Teller County.

There will be a FirstWatch Demo in both counties in September. More information to follow.

12) Executive Session:

Not necessary.

13) Adjournment:

A motion was made by Pat Rigdon to adjourn the meeting; second by Derek Wheeler.

The motion passed unanimously on a voice vote.

The meeting was adjourned at 2:32 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary