



AUTHORITY BOARD MEETING MINUTES

August 25, 2021

1:00 PM

Authority Members Present

Andy James, Dean O’Nale, Ryan Parsell, Joe Ribeiro, Pat Rigdon, Adrian Vasquez, Derek Wheeler, and Michael Wiles.

Authority Members Absent

Diann Pritchard.

Vacancies

None.

Other Personnel Present

Carl Simpson, CEO; Bart Miller, Authority Counsel; and Christy Davis, Administrative Assistant.

Members of the Public Present

1. Call to Order

- A. The August 25, 2021, regular meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Chairman Derek Wheeler. **The meeting was a hybrid of in-person and remote.**

2. Acts of Requests of Authority Members Who Have Asked to be Excused:

- A. Diann Pritchard has asked to be excused.
Joe Ribeiro made a motion to excuse Diann Pritchard; Andy James seconded the motion.

The motion passed unanimously on a voice vote by the seven Authority members present.

3. Introductions

- A. Roll call was taken for Authority Members. Dean O’Nale was administered the Oath of Office.

4. Public to be Heard:

- A. No items were brought forward at this time.

5. Consent Calendar

- A. Approve the minutes of July 28, 2021, Authority Meeting.
- B. Approve the August 2021 Financial Statement and authorize payment of the monthly bills.

Joe Ribeiro made a motion to approve the Consent Calendar; Dean O’Nale seconded the motion.

The motion passed unanimously on a voice vote by the seven Authority Members present.

6. Approve Authority Resolutions

- A. None.

7. Report by CEO

Carl S – Work Anniversaries: Julius Torralba – 15 years. The Authority staff continues to work a hybrid schedule with three core days in the building. The Teller County Consolidation Study is being completed, and Mission Critical will report to the board at the September meeting. Microsoft Project is now being used by staff for managing projects. The search continues to find a new part-

time contract HR Professional. BambooHR is being utilized as a central location for Authority documents. Events coming up on the 2022 Budget Calendar:

August meeting – PSAPs will submit 2022 budget requests.

September meeting – Authority managers will submit 2022 budget requests.

October meeting – Workshop following regular meeting to discuss 2022 draft budget.

November meeting – Approval of the 2022 budget.

Matt T – The network engineers attended VMware training to prepare for upgrading the virtual networking platform. The EPSO monitor and client upgrade has been completed successfully. Call Handling update – It is expected that the 60-day system acceptance period will begin in two weeks.

Dan A – FirstWatch – FirstWatch engineers are refining the Phone Analytics fields and functionality. Fort Carson and Teller County will be working with FirstWatch personnel on the implementation of future triggers. The FirstDue paging interface has transitioned to the testing phase. It should be a significant improvement to the current paging configuration. The scheduled Peer Support Group Training was canceled due to facilitator availability. WPPD has completed converting their SOPs to digital format so that they can be integrated with CAD. The GIS department will be reviewing Teller County GIS data to ensure alignment between their data and ours. So far, 90+ edits have been suggested by the GIS staff. There is still one P1 ticket open with CentralSquare on CentCAD.

John L – 806 calls were audited in July. The next round of certification classes begins in September. Authority employees attended Safe Guarding American Families (SAF) training. Three emails were received complimenting the content of CDEs created by the QA staff. The last NENA CTO class in 2021 is scheduled for August 30 – September 1. The Pulse Point AED program is moving forward.

Ben B – The team attended five community events in August, reaching over 1000 people. Since school is back in session, marketing emails have been sent out, and requests for presentations are coming in. A job description was created for an American Sign Language Public Educator, a part-time, temporary position to assist in reaching the Deaf and Hard of Hearing community. Podcasts for August include Jennica Elwell and Mauricio Orozco. Everbridge – Keyword COS150 was used to notify attendees of severe weather during the City of Colorado Springs 150 Anniversary Celebration. There were seven activations in August. Public Service announcements promoting Peak Alerts in Woodland Park and the Teller County Region are winding down. Amanda created a new PSA on social media on How to Contact 9-1-1.

Bart M – Emergency Telephone Charge Threshold – The PUC proposes setting the 2022 ETC threshold rate at \$1.81 to consider the inflation rate from May 2020 to May 2021. Comments were made on behalf of the Authority in favor of this change. Statewide 9-1-1 Surcharge – The current amount is at \$0.10 per month per access connection. The proposed rate for 2022 will be \$0.09. It is believed this will be adequate to reimburse Authorities for the cost of ESInet charges for 2022. Prepaid Wireless 9-1-1 Charge – Between 2020 and 2021, the average of the local emergency telephone charges went up from \$1.38 to \$1.54 per transaction. When added to the proposed \$0.09 statewide 9-1-1 surcharge, the new rate for 2022 would be \$1.63. Statewide 9-1-1 Surcharge Distribution Formula and Prepaid Wireless 9-1-1 Charge Distribution Formula – The PUC establishes formulas annually to distribute the statewide 911 surcharge and prepaid wireless charges to governing bodies. The Commission is allowed to retain up to four percent of the collected surcharges for administration. The statewide 9-1-1 surcharge distribution formula must be based on the number of concurrent sessions maintained by the public safety answering points ("PSAPs") of each governing body. The prepaid wireless 9-1-1 charge distribution formula

must be based on the number of wireless 9-1-1 calls taken by all the PSAPs of each governing body as a percentage of the total wireless 9-1-1 calls received by all PSAPs in the state. For 2022, the Commission proposes distribution formulas for the statewide 9-1-1 surcharge and the prepaid wireless 9-1-1 charge based on the required statutory criteria.

The 911 Authority board endorses all of the above-proposed charges and formulas.

8. Reports by Standing Committee

A. DRC/PSAP Managers Committee:

No meeting, no report.

Ryan Parsell arrived at approximately 1:45 PM.

9. Old Business

A. None

10. New Business

A. PSAP 2022 Budget Requests.

CSPD – The Colorado Springs Police Department is requesting radios for the four additional positions in the communications center and the continued funding for personnel.

CCPD – The Cripple Creek Police Department is requesting continued funding for personnel.

EPSO – The El Paso County Sheriff’s Office is requesting two noise guides, EMD accreditation, a radio console at the ECC, twelve hand-held radios, two ruggedized laptops, equipment for recording training, and the continued funding for personnel.

FTC – Fort Carson does not have any requests.

TCSO – Teller County Sheriff's Office is requesting accreditation in one of the protocols, six hand-held radios, an interface between RMS and CAD systems, a pull-down map system, rolling magnet dry erase board, and continued funding for personnel.

WPPD – Woodland Park Police Department is requesting continued funding for personnel.

11. Director's Comments

Authority Members welcomed Dean O'Nale to the board of directors.

12. Adjournment

Joe Ribeiro made a motion to adjourn the meeting, seconded by Andy James. The meeting was adjourned at 2:14 PM.



Submitted for Approval by ~~Pat Rigdon, Authority Secretary.~~
Vice Chair, Joe Ribeiro