



AUTHORITY BOARD MEETING MINUTES

July 26, 2023,

1:00 PM

Authority Members Present

Pete Carey, Timothy De Leon, Jessica Flohrs, Devin Graham, Andy James, Jeff Jensen, and Mike Wiles.

Authority Members Absent

David Edmondson.

Vacancies

None.

Other Personnel Present

Matt Towell, IT Infrastructure Manager, and Christy Davis, Executive Admin Assistant.

1. Call to Order

A. The July 26, 2023, regular El Paso – Teller County 9-1-1 Authority Board meeting was called to order at 1:00 PM by Vice-Chair, Peter Carey.

The meeting was a hybrid of in-person and remote.

2. Act on requests of Authority Members who have asked to be excused.

David Edmondson has asked to be excused.

Jeff Jensen motioned to excuse David Edmondson; Jessica Flohrs seconded the motion.

The seven Authority Members present passed the motion unanimously on a voice vote.

3. Introductions.

Michelle Wolff took the Oath of Office. Introductions were made.

4. Public to be Heard.

Nothing was brought forth at this time.

5. Consent Calendar.

- A. Approve the minutes of the June 28, 2023, Authority Meeting.
- B. Approve the July 2023 Financial Statement and authorize payment of the monthly bills.

Andy James motioned to approve the Consent Calendar; Tim De Leon seconded the motion.

The eight Authority Members present passed the motion unanimously on a voice vote.

6. Approve Authority Resolutions.

- A. Resolution 23-08, *A RESOLUTION ACCEPTING THE 2022 AUDIT OF THE EL PASO – TELLER COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY (AUTHORITY) AS SUBMITTED BY STOCKMAN, KAST RYAN & CO, LLP.*

This item is being moved to the August agenda.

7. Report by CEO

Matt T – Administration – Anniversaries – Jen Sexton 5 years. Carl Simpson 8 years. Financial Audit Underway – The Audit Manager and Audit Partner are finalizing the review and will present the audit next month. Voice Logger Renewal – The contract with Equature is being renewed. 2024 Budget Meetings – Authority Managers met with PSAP Managers in July to discuss their budget requests for 2024.

Mary Beth K - Human Resources – Performance Reviews The reviews should be completed by the end of the month. Training – We have staff training for EQ and Emotional Intelligence. An On-Demand Harassment Prevention training and a live workshop on Workplace Respect will be scheduled.

Matt T – I.T. – Critical Server Migrations – We completed all migrations, and the old infrastructure has been decommissioned. IT Vacancy and Interviews – Our new technician should be ready to start with us on 8.07.2023. Conferences and Courses – Employees are scheduled to attend several upcoming conferences and educational courses.

Dan A – Station Alerting –Matt continues working with multiple fire departments to confirm connectivity and ensure firewall rules are in place. WestNet is projected to ship equipment within the next two weeks. CAD Update – We are still awaiting the next major version release from CentralSquare. We are in the queue for an upgrade to the Test System. Emergency Reporting/ESO RMS – Emergency Reporting Fire RMS was purchased by ESO last year. The transition to the new platform has been occurring very slowly. We have asked ESO if we can transition all of the FDs we support over ASAP in one change. PSAP Wellness – There are two First Responder Suicide Awareness Trainings scheduled. StatusCode4 is hoping to hold a Peer Support Class in October. GIS Update –

The next update on August 7th will include new data fields at the request of the City of Colorado Springs.

John L – Quality Assurance & Training – Six hundred and thirty-one calls were audited in June. PSAP Training – All sites were visited except Fort Carson and Peterson. The next set of certification classes will begin in August. CMCP is scheduled for August, and the next CTO class will be in October. Conferences – The next conference will be APCO in August in Nashville, TN. Six PSAP employees are scheduled to attend. This year had the most employee participation at conferences. CDEs – The board was shown one of the latest CDEs created by the Q department.

Ben B – Public Education – There were seven presentations last month, reaching 1250 people. Everbridge – PSAPs sent nine notifications. Notifications included law enforcement activity, road closures, and a gas leak. There are 91,719 accounts registered for Peak Alerts, an increase of 658. Everbridge has released a fix for IPAWS message-sending workflow issues. It is a temporary measure until a better solution can be found. The Resident Connection database will deploy during the next update in August. PulsePoint AED – Registered AEDs increased to 1,243. A map showing where AEDs are located was distributed to the board. PSAs – Lamar Sign Company – Peak Alerts/Non-Emergency Number. National Cinemedia – Peak Alerts/Non-Emergency Number. Colorado Springs Airport – Peak Alerts.

9. Reports by Standing Committee

A. DRC/PSAP Managers Committee:

John reported that the group had been given updates on all projects. They also discussed the release of Version 14 of the medical protocol. The Authority is hosting an ENP boot camp. This includes study sessions, and testing will be in October. There was also discussion regarding replacing

the current protocol cardsets with new spiral-bound versions. The Telecommunicator of the Third Quarter will be selected at the next meeting.

10. Old Business

A. None.

11. New Business

A. Election of Authority Secretary.

Nominations for the office of Secretary were opened.

Jeff Jensen made a motion to nominate Mike Wiles, Andy James seconded the motion.

Hearing no other nominations, the motion passed unanimously on a voice vote by the eight Authority Members present.

12. Director's Comments

Pete Carey welcomed Michelle Wolff to the board and commented that there would be a learning curve for the upcoming budget cycle since there were many new members.

13. Adjournment

Jeff Jensen motioned to adjourn the meeting, seconded by Jessica Flohrs. The meeting was adjourned at 1:40 PM.

Submitted for Approval by Mike Wiles, Authority Secretary.