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El Paso – Teller County 9-1-1 Authority

July 22, 2020

Meeting Minutes

Due to COVID19, this meeting was held remotely via Zoom.

Authority Members Present:

Miles DeYoung, Ryan Parsell, Diann Pritchard,
Joe Ribeiro, Pat Rigdon, Adrian Vasquez,
Derek Wheeler, and Michael Wiles.

Authority Members Absent:

Brad Shannon.

Vacancies:

None.

Other Personnel Present:

Carl Simpson, CEO; Bart Miller, Authority
Counsel; and Christy Davis, Administrative
Assistant.

Members of the Public Present:

1) Call to Order:

The July 22, 2020, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:02 PM by Chairman, Chief Miles De Young. The meeting was held remotely, via Zoom.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Brad Shannon has asked to be excused.

A motion was made by Joe Ribeiro to excuse Brad Shannon; Pat Rigdon seconded the motion.

The motion passed unanimously on a voice vote by the eight present Authority Members.

3) Introductions:

Introductions were made.

4) Public to be Heard:

Item 9B of the July Authority agenda has been moved up. Undersheriff Pete Carey is requesting moving forward with the FirstWatch program for PSAP analytics. He stated that currently, his staff is required to do the reporting manually or request reports from the 911 Authority staff. Undersheriff Pete Carey listed the many advantages of using the program and how it would benefit the agency and those the agency supports. The program can access data from the CAD system, the phone system, and ProQA and provide real-time data. It is believed that FirstWatch is the only company and product that can interface with ProQA. Undersheriff Carey is asking for the Board to fund \$104,674.00 of the cost, and the EPSO would fund the remaining \$59,700.00. The funding for a PSAP analytics product was approved for the 2020 budget. There was discussion from the Board regarding if this is something the Authority should fund, or would the CARES Act be applicable in this case if this would be used and beneficial to other PSAPs and if the vendor could be selected as a sole source vendor. It was decided that Undersheriff Carey would present a sole-source-justification document to the Board at the August meeting. This item will be tabled until that time.

5) Consent Calendar:

A – Approve the minutes of the June 24, 2020, Authority Meeting.

B – Approve the July 2020 Financial Statement and authorize payment of the monthly bills.

A motion was made by Ryan Parsell to approve the consent calendar; Joe Ribeiro seconded the motion.

The motion passed on a voice vote by the eight present Authority members.

6) Approve Authority Resolutions:

A – Resolution 20-07, A RESOLUTION ACCEPTING THE 2019 AUDIT OF THE EL PASO – TELLER COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY (AUTHORITY) AS SUBMITTED BY STOCKMAN, KAST RYAN & CO, LLP.

Steve Horchstetter and Courtney Vance summarized the audit for the Authority. The audit was conducted remotely this year due to the COVID19 Pandemic. One item of significance was adopting the change in accounting principles to use the previous year's measurement date for PERA. This change allows the fiscal audit to be completed in a timelier manner. It was reported that the audit went well and that an internal control letter (suggestions for improvement) was not issued this year.

A motion was made by Miles De Young to approve the resolution; Derek Wheeler seconded the motion.

The motion passed unanimously on a roll call vote with eight ayes and one not present.

7) Report by the CEO:

Carl Simpson reported that Jen Sexton is celebrating two years with the Authority.

There were some irregularities in the Station Alerting procurement process, so the RFP has been canceled and will be published again after the attorney updates the Authority Procurement Manual.

At the next board meeting, the Five-Year Budget will be reviewed as well as the revised Employee Handbook and the Annual Report. The PSAP Managers will also be making their requests for the 2021 budget.

Matt Towell reported that bids for TCSO furniture are due on 7/27.

Ben Gairrett reported that the PSAP tactical map is still being tested and that CentCAD will be getting patches for the last few issues. The studio remodel wrapping up with only a few outstanding items.

John Lofgren reported that the certification classes are going on right now with temperature checks, masks, and social distancing. Medical and Police Protocol updates will be implemented in the third or fourth quarter, and the Cripple Creek Police Department is postponing the Police Protocol implementation until 2021.

Ben Bills reported that the Public Education team is monitoring the school opening schedules and developing virtualized presentations. The team has also been doing work on the website and testing with iPaws. Amanda has been working on content for Facebook, Instagram, and Twitter.

8) Reports by Standing Committees:

A – DRC/PSAP Managers Committee

Jesse Avery reported that they had been given updates on all the major projects. They also discussed scheduling console cleanings, upcoming certification and training classes, and the continued use of the EIDS tool in ProQA.

9) Old Business:

A – Update on HB-1293 – Concerning the provision of emergency telephone Service, thereby establishing the 911 service charge and amending the requirements for the charge to prepaid wireless 911 service.

The Governor signed this into law on July 10, 2020. This is to help establish a statewide ESINet. The service charge is submitted to the PUC, who then distributes it out to agencies statewide.

B – Undersheriff Carey regarding FirstWatch.

This was discussed earlier in the meeting.

10) New Business:

A – Colorado Springs PD request – reallocation of 2020 funding.

The Colorado Springs Communication Manager, Renee Henshaw, stated that after completion of the CAD upgrade project this year, it is anticipated that there will be money left in that line item. She is requesting that payment be applied to the new console project to pay for the electrical work required to install the furniture. Due to the COVID19 Pandemic, and an anticipated decline in sales tax revenue, the City of Colorado Springs, is unable to fund its portion of the dispatch console upgrade project. Traditionally the Authority has not funded facility upgrades, but consideration is requested so that the project is not delayed, and money is not lost. It was discussed that the contract for the electrical work is between the city and the vendor and that the Authority will reimburse. It was also explained that the CARES Act funding could not be used for this purpose.

A motion was made by Joe Ribiero to approve the request to reallocate up to \$225,000.00 for the electrical upgrade; Pat Rigdon seconded the motion.

The motion passed on a roll call vote with seven ayes and one nay.

11) Director’s Comments:

Renee Henshaw wanted to read a letter of appreciation to the 911 Authority staff for their assistance during CSPD’s evacuation during the recent protests.

12) Executive Session:

Not necessary.

13) Adjourn:

A motion was made by Joe Ribeiro to adjourn the meeting; Derek Wheeler seconded the motion.

The motion passed unanimously on a voice vote.

The meeting was adjourned at 2:54 PM.

Submitted for Approval By:

 RIGDON

Pat Rigdon, Authority Secretary