



AUTHORITY BOARD MEETING MINUTES

June 28, 2023

1:00 PM

Authority Members Present

Pete Carey, Timothy De Leon, David Edmondson, Jessica Flohrs, Devin Graham, Andy James, Jeff Jensen, and Dean O’Nale.

Authority Members Absent

Mike Wiles.

Vacancies

None.

Other Personnel Present

Carl Simpson, CEO, Christy Davis, Executive Admin Assistant, and Bart Miller, Authority Counsel.

1. Call to Order

- A. The June 28, 2023, regular El Paso – Teller County 9-1-1 Authority Board meeting was called to order at 1:00 PM by Chair, David Edmondson.

The meeting was a hybrid of in-person and remote.

2. Act on requests of Authority Members who have asked to be excused.

Mike Wiles has asked to be excused.

Pete Carey made a motion to excuse Mike Wiles; the motion was seconded by Dean O’Nale.

The eight Authority Members present passed the motion unanimously on a voice vote.

3. Introductions.

Introductions were made.

4. Public to be Heard.

Diann Pritchard wished to thank members of the 911 staff who assisted with the transition of CCPD phone lines to TCSO in the PM. Until they have enough staff the calls will be answered by TCSO. Dean O’Nale confirmed that he is retiring and a replacement for the board will be appointed by the Teller County Commissioners.

5. Consent Calendar.

- A. Approve the minutes of the May 24, 2023, Authority Meeting.
- B. Approve the June 2023 Financial Statement and authorize payment of the monthly bills.

Dean O’Nale motioned to approve the Consent Calendar; Andy James seconded the motion.

The eight Authority Members present passed the motion unanimously on a voice vote.

6. Approve Authority Resolutions.

- A. Resolution 23-07, *A RESOLUTION HONORING KAILA SANDERS OF THE TELLER COUNTY SHERIFF'S OFFICE AS TELECOMMUNICATOR OF THE SECOND QUARTER OF 2023.*

Jeff Jensen motioned to approve the Resolution; Jessica Flohrs seconded the motion.

The Authority Members present passed there resolution on a roll call vote with 8 ayes and 1 not present.

7. Report by CEO

Carl S – Administration – Anniversaries – Dan Ausec 5 years. Glenn West 5 years. Financial Audit Underway – Stockman Kast Ryan and Company is working on the 2022 audit. The findings of the Audit will presented at the July meeting. Voice Logger Renewal – The contract with Equature is being renewed. NARCAN – Dr. Bronsky instructed staff members on the use of Narcan at the the last team meeting. The Narcan is located in every AED cabinet in the building. MLTS Complaint – This is partially resolved. Guests no longer have to dial a 9 for an outside line but there is still not any room number information. 2024 Budget Meetings – Authority Managers will be meeting with PSAP Managers in July to discuss their budget requests for 2024.

Carl S - Human Resources – Performance Reviews – Review-Ups are completed. Performance Evaluations are being conducted this month. Training – There will be training on new legislation beginning in 2024. There will also be EQ training offered to staff. Job Description Updates – All job descriptions are being reviewed for accuracy. EEOC, e-Verify and other Pertinent Legislation – The website and job descriptions will be updated to reflect the new legislation.

Matt T – I.T. – PSAP Machine Migrations – All sites are completed. Critical Server Migrations – We have begun to move the critical workloads to the new infrastructure and hope to be done in the next few weeks. Authority Helpdesk Change – The migrations will take place beginning July 2nd. The new helpdesk will better suit the needs of the Authority and PSAPs. IT Vacancy and Interviews – Adam Smith has left the Authority for a job with TSA. Interviews were conducted on June 23, 2023 for the vacant position.

Dan A – Station Alerting –Matt continues working with multiple fire departments to confirm connectivity and ensure firewall rules are in place. Awaiting delivery date for additional equipment from Westnet. The hope is to have it onsite in the 30-60 days. ASAPtoPSAP – The last and largest company, ADT, went live on May 24th. This month EPSO is on pace to process 300+ calls via this interface. Once some follow-up Geo validation is done, this project will be complete. CAD Update – Test CAD was upgraded on May 17th. After testing and discussing with other agencies, it was decided that we will not move forward with this version. A Major Version should be released in the next 30 days. Dan, Kyla, and Jay attended the CentralSquare conference. Also personnel from Spokane Regional Communications Center visited the Authority and El Paso County Sheriff's Office. They are considering implementing CentralSquare CAD. Location Based Routing – All of the PSAPs have successfully moved over to Location-Based Routing for T-Mobile users. Feedback has been positive. The next provider will be Verizon. This will require agreement/acknowledgement from all contiguous surrounding PSAPs.

John L – Quality Assurance & Training – Six hundred and sixty calls were audited in May. PSAP Training – One on One training was conducted at WPPD and TCSO. The next set of certification classes will begin in August. CMCP is scheduled for August and the next CTO class will be in October. Conferences – We had four PSAP employees attend NENA in June. The next conference will be APCO which is in August in Nashville, TN. Six PSAP employees are scheduled to

attend. BUCC Chair Replacement – The last of the chairs have been ordered which includes four bariatric chairs. The existing chairs will be disposed of as soon as all of the new chairs have been installed. CDEs – The board was shown one of the latest CDEs created by the Q department.

Ben B – Public Education – There were nine presentations last month, reaching 150 people. The team attended a community meeting with CSFD safety fair to promote Peak Alerts and a vehicle showcase day with the 9-1-1 Mobile Classroom at the APCO/NENA State Conference in Loveland. Everbridge – PSAPs sent five notifications. Notifications included law enforcement activity, road closures, and a HAZMAT incident. There are 90,652 accounts registered for Peak Alerts, an increase of 475. Everbridge continues to work to fix the IPAWS message-sending workflow issues. By the end of June, the workflow issues should be resolved. PulsePoint AED – Registered AEDs increased to 1,191. PSAs – Lamar Sign Company – Peak Alerts/Non-Emergency Number. Meto Mountain Transit – Peak Alerts/Non-Emergency Number. Colorado Springs Airport – Peak Alerts.

9. Reports by Standing Committee

- A. DRC/PSAP Managers Committee:
No meeting, no report.

10. Old Business

- A. None.

11. New Business

- A. None

12. Director's Comments

Dean O’Nale wanted to thank dispatch for the role they played in dealing with a power outage caused by weather and a HAZMAT incident. He also congratulated Courtney Kinder on her recent graduation.

13. Adjournment

Dean O’Nale motioned to adjourn the meeting, seconded by Andy James. The meeting was adjourned at 1:51 PM.

Submitted for Approval by Dean O’Nale, Authority Secretary.