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El Paso – Teller County 9-1-1 Authority

June 26, 2019

Meeting Minutes

Authority Members Present:	Miles De Young, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Dave Rose, Brad Shannon, Derek Wheeler, and Adrian Vasquez.
Authority Members Absent:	Mike Wiles.
Vacancies:	None.
Other Personnel Present:	Carl Simpson, CEO, Bart Miller, Collins, Cockrel and Cole, and Christy Davis, Administrative Assistant.
Members of the Public Present:	12

1) Call to Order:

The June 26, 2019, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:01 PM by Chair, Dave Rose. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Mike Wiles has asked to be excused.

A motion was made by Pat Rigdon excuse Mike Wiles; the motion was seconded by Miles De Young.

Motion passed unanimously on a voice vote by the seven present Authority members.

3) Introductions:

Introductions were made.

4) Public to be Heard:

Newly appointed Authority member Adrian Vasquez took the Oath of Office.

5) Consent Calendar:

A – Approve the minutes of the May 22, 2019, Authority Meeting.

B – Approve the June 2019 Financial Statement and authorize payment of the monthly bills.

A motion was made by Derek Wheeler to approve the consent calendar; the motion was seconded by Brad Shannon.

The motion passed unanimously on a voice vote by the seven present Authority members.

6) Approve Authority Resolutions:

A – None

7) Report by the CEO:

Carl reported in the fall the Federal 9-1-1 grants will be dispersed and that the Authority will be receiving approximately \$150,000. He also stated that Daryl Branson is now the interim State 911 Director. The site portion of the annual audit has been completed, and the only thing pending is the reports from PERA. He also wished to recognize Heather Miller for her work on the updated on-boarding document.

Site visits have been conducted with PSAP Managers to discuss their requests for the 2020 budget year. At the August meeting, PSAP Managers will be present to answer any questions that the board might have and the budget calendar will be distributed.

Matt Towell reported on the current information technology projects:

- New 9-1-1 telephone System – CCPD phones have been upgraded in preparation for the new phone system. The attorney review of the contract has been completed.
- Tactical Mapping – The identified vendor needs to rewrite the program for the new platform. A web map that is created in-house is also a possibility.
- New workstations for the back-up center will be deployed.
- CSPD Furniture – Responses for the RFP are due July 22nd. Intent to Award in September.
- The migration to the new domain at the Authority has been completed.
- Claire Linné has been hired as the new Network Engineer.
- PSAPs have been upgraded to the latest version of CAD.
- Two vendors have tested Text-to-911 in Teller County.

ESRI will be onsite next month to evaluate licensing.

Joe Ribeiro arrived at 1:16 PM.

Dan Ausec reported that the CentCAD functional acceptance testing was being conducted and response areas will be built. CAD-to-CAD interfaces are also being tested.

John Lofgren reported that Teller County had gone live on the Fire protocols. New hire training will begin in July, and some PSAP personnel will be attending NENA in June. He also stated that the Guardian Tracking software had been deployed at the Authority and CSPD.

Ben Bills reported that this summer they are concentrating on community events since most schools are closed. They are also working with Teller County, Pikes Peak OEM, and Fountain OEM on templates for Everbridge. As a result of the Waldo Canyon Fire after-action report, he is working to establish a single point of contact for the deaf and hard of hearing during a wildfire or other emergencies.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

No meeting, no report.

9) Old Business:

A – None

10) New Business:

A – Review of the contract with CentralSquare for the new 911 phone system.

Bart Miller stated some changes had been made to the contract. It has also been stipulated that 30% of payment will be held back pending final acceptance. There were some questions regarding the specifics of the contract, including liability and infringement. The attorney stated that if the system failed or there was a breach of contract, the Authority can sue. The system will be tested for two weeks in the back-up center before being implemented in the PSAPs. Also, all PSAPs will be live for 30 days on the new system before system acceptance.

A motion was made by Joe Ribeiro to authorize and approve the Purchase and Support Agreements; the motion was seconded by Derek Wheeler.

The motion passed unanimously on a voice vote by the eight present Authority members.

11) Directors Comments:

No comments at this time.

12) Executive Session:

Not necessary.

13) Adjournment:

A motion was made by Brad Shannon to adjourn the meeting; second by Derek Wheeler.

The motion passed unanimously on a voice vote.

The meeting was adjourned at 1:54 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary