



AUTHORITY BOARD MEETING MINUTES

May 26, 2021 1:00 PM

Authority Members Present

Andy James, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Adrian Vasquez, and Michael Wiles.

Authority Members Absent

Miles De Young, Ryan Parsell, and Derek Wheeler.

Vacancies

None.

Other Personnel Present

Carl Simpson, CEO; Bart Miller, Authority Counsel; and Christy Davis, Administrative Assistant.

Members of the Public Present

1. Call to Order

- A. The May 26, 2021, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:02 PM by Secretary Pat Rigdon. **The meeting was held remotely.**

2. Acts of Requests of Authority Members Who Have Asked to be Excused:

- A. Miles De Young and Derek Wheeler have asked to be excused.

Mike Wiles made a motion to excuse these board members; Adrian Vasquez seconded the motion.

The motion passed unanimously on a voice vote by the six Authority members present.

3. Introductions

- A. Roll call was taken for Authority Members. Ryan Parsell was not in attendance.

4. Public to be Heard:

- A. The Authority employee of the First Quarter – Ben Gairrett, presented the award to Jen Sexton for her hard work and diligence in developing and implementing the new 911HD helpdesk.
- B. Due to the absence of Miles De Young and Derek Wheeler, Pat Rigdon will be acting Chairman of the meeting.

Andy James motioned to appoint Joe Ribeiro as acting Secretary for the meeting; Diann Pritchard seconded the motion.

The motion passed unanimously on a voice vote by the six Authority members present.

5. Consent Calendar

- A. Approve the minutes of April 28, 2021, Authority Meeting.
- B. Approve the May 2021 Financial Statement and authorize payment of the monthly bills.
- C. Approve Job Posting Policy SOP.
- D. Approve Infectious Disease Policy.

Adrian Vasquez made a motion to approve the Consent Calendar; Mike Wiles seconded the motion.

The motion passed unanimously on a voice vote by the six Authority Members present.

6. Approve Authority Resolutions

None.

7. Report by CEO

Carl S – Work Anniversaries: Claire Linnè – 2 years. Glenn West – 3 years. The Authority staff will be back in the building for three core days a week (Tuesday – Thursday) starting on June 8, 2021. Employees will sign a telework agreement if they wish to work remotely one day a week. Teller County Consolidation Study – Authority personnel have provided data that Mission Critical requested. A draft report will be released by Mission Critical in September recommending the next steps.

Bart M – Executive Session – There has been a minor update regarding executive sessions. We will no longer be placing an "Executive Session" placeholder on the agenda. If an executive session is necessary, it will then be added as an agenda item and must state the purpose of the meeting. HB 1293: Final Rules – Bart reviewed the bill's highlights, which was passed in 2020. Rates may be raised to the new maximum without PUC approval. These rate changes can be made in either January or June with a 60-day notification period. The new Statewide 9-1-1 surcharge is being collected and distributed to authorities in the state.

Lisa R – A Deaf and Hearing-Impaired Outreach program is being developed. A part-time, temporary position, American Sign Language Public Educator, has

been created and will be recruited to assist the Public Education Department. Lisa has also created an employment application template in Bamboo HR, where the onboarding task list also resides.

Finance – The FCC is soliciting feedback to guide Congress in developing the acceptable use of 9-1-1 surcharges by state and local jurisdictions. The goal is to stop entities from raiding 9-1-1 funds for anything other than 9-1-1 expenses. The FCC also established a 9-1-1 Fee Diversion Task Force, and PUC Policy Advisor Daryl Branson, an ally of the Authority, was selected to be a task force member. 2020 Audit – The audit will be completed this month, and the audit report will be presented to the board in June by a Partner at Stockman Kast Ryan and the CPA who conducted the audit. The State 9-1-1 ESInet surcharge received by the Authority this month is \$60,153.00. Prepaid collections are continuing to provide more income than anticipated.

Ben G – The network switch upgrade project has been completed at all agencies except EPSO, TCSO, and PAFB. EPSO is testing different monitor configurations before the rollout of the monitor upgrade. It is anticipated that the Teller County SO renovation will be completed in July. Some Authority surplus items were sold during the auction process. Totals will be known soon. Call Handling – A patch was installed last week and is being tested. The 60-day system acceptance period will begin as soon as all outstanding items are resolved.

Dan A – The integration of Academy Analytics and Phone Analytics is anticipated for First Watch in the coming weeks. The following GIS Update will occur on June 7. The Beta Version of the Resource Webpage dedicated to first responder mapping needs has been completed. TACMAP 2.0 – The Beta Version has been completed, and FTC will be testing and offering feedback. The test CAD system was upgraded to version 21.2.1 last week. It will be tested for changes and functionality. PSAP Wellness Project – Work continues with Status: Code 4, Inc.,

and three ASIST Suicide Prevention classes have been scheduled. A grant will cover the costs of these classes. The group also demonstrated the ResilientFirst program offered by FirstWatch. This utilizes a smartphone app that allows users access to numerous training offerings.

Joscelyn N – 781 calls were audited in April. Certification classes continue for the next two weeks. The Authority will be hosting the NENA Communications Training Officer course June 28-30 and again in August. Pulse Point AED – The app is up and running with 63 AEDs identified in the El Paso – Teller County areas. Of those, 35 have been approved. Pulse Point AED locations can be viewed in the app with the yellow band.

Ben B – The team conducted 48 virtual presentations reaching 1008 students. PPROEM is working to provide a solution to broadcast alerts in Everbridge in English and Spanish.

8. Reports by Standing Committee

- A. DRC/PSAP Managers Committee:
Dana Heckman reported that Derek Mitzner was selected as Telecommunicator of the second quarter.

9. Old Business

- A. Fire Station Alerting update and discussion.
Eric Caddy reported that after the technical evaluation of the proposals, all vendors exceeded the budgeted amount. He met with stakeholders, and it was agreed that it was not prudent to move forward at this time. It was discussed that they would still like to evaluate other options and that a funding request may be made in the future. The board agrees that the procurement should be canceled at this time.

10. New Business

- A. Sole Source CRAC Unit.
- B. Sole Source UPS Unit.

A sole source justification letter accompanied each quote. These units are in the server room, and existing vendors are best equipped to replace them.

11. Director's Comments

No comments.

12. Executive Session

This item will no longer appear on the agenda unless an executive session is necessary.

13. Adjournment

Joe Ribeiro made a motion to adjourn the meeting, seconded by Adrian Vasquez. The meeting was adjourned at 1:59 PM.

Submitted for Approval by Pat Rigdon, Authority Secretary.