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El Paso – Teller County 9-1-1 Authority

May 27, 2020

Meeting Minutes

Due to COVID-19, this meeting was held remotely via Zoom.

Authority Members Present:

Miles De Young, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Brad Shannon, Derek Wheeler, and Michael Wiles.

Authority Members Absent:

Ryan Parsell.

Vacancies:

None.

Other Personnel Present:

Carl Simpson, CEO, Bart Miller, Authority Counsel, and Christy Davis, Administrative Assistant.

Members of the Public Present:

1) Call to Order:

The May 27, 2020, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:03 PM by Chairman, Chief Miles De Young. The meeting was held remotely, via Zoom.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

A motion was made by Brad Shannon to excuse Ryan Parsell; the motion was seconded by Derek Wheeler.

The motion passed on a voice vote by the eight present Authority members.

3) Introductions:

Introductions were made.

4) Public to be Heard:

Nothing currently.

5) Consent Calendar:

A – Approve the minutes of the April 22, 2020, Authority Meeting.

B – Approve the May 2020 Financial Statement and authorize payment of the monthly bills.

A motion was made by Joe Ribeiro to approve the consent calendar; the motion was seconded by Adrian Vasquez.

The motion passed on a voice vote by the eight present Authority members.

6) Approve Authority Resolutions:

None.

7) Report by the CEO:

Carl Simpson reported that Office 365 was deployed at the Authority office, the 2019 Audit fieldwork (done remotely) has been completed and the majority of the 9-1-1 staff are still working remotely.

Ben Gairrett reported that Woodland Park is in the process of going live on the new phone system, and all other sites are scheduled in the next couple of weeks. The RFP for Station Alerting has been posted, and responses are coming in. Computers have been moved from the tiered classroom to the large classroom for the training classes currently being conducted. Facility update – Work in the server room, and the studio is ongoing. The alarm panel needed to be moved out of the studio.

Dan Ausec reported that the tactical map is being tested by all agencies and is planned to go live in June. CentCAD – a new version of CAD will be loaded on the test system on June 2, and if testing goes well, it will be rolled out to production the week after the fourth of July.

John Lofgren reported that training classes resumed starting last week with COVID-19 precautions being taken (masks, temperature monitoring, and social distancing). He stated that the Emerging Infectious Disease Surveillance (EIDS) tool in the protocol is still in use, and CSPD is testing new scheduling software. The roll-out of the police protocol at Cripple Creek is still on hold.

Ben Bills reported that they are working on virtualized classroom presentations and the website so that emergency alerts will show on the home page. They have also been doing testing and training on Everbridge and creating training videos for PSAP personnel. The studio has also been enhanced since the staff is creating more videos and virtual presentations.

There was a question regarding the status of the system analytics project. Carl would like two board members to volunteer to be on a small workgroup to define agency requirements. Derek Wheeler and Brad Shannon volunteered to participate.

8) Reports by Standing Committees:

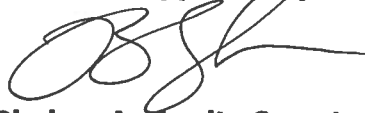
A – DRC/PSAP Managers Committee

Jesse Avery reported they were given updates on projects, classes, and training and spoke about the tablet deployment. They were also updated on Everbridge, and they discussed updates to the EIDS tool in the protocol. They discussed selecting representatives for the review of selecting a system analytics product.

9) Adjourn:

The meeting was adjourned at 1:55 PM.

Submitted for Approval By:

A handwritten signature in black ink, appearing to read 'PR', is written over the text 'Submitted for Approval By:'. The signature is fluid and cursive.

Pat Rigdon, Authority Secretary