



## AUTHORITY BOARD MEETING MINUTES

April 28, 2021 1:00 PM

---

### **Authority Members Present**

Miles De Young, Andy James, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Adrian Vasquez, Derek Wheeler, and Michael Wiles.

### **Authority Members Absent**

Ryan Parsell.

### **Vacancies**

None.

### **Other Personnel Present**

Carl Simpson, CEO; Bart Miller, Authority Counsel; and Christy Davis, Administrative Assistant.

### **Members of the Public Present**

#### **1. Call to Order**

- A. The April 28, 2021, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:02 PM by Chairman Miles De Young. **The meeting was held remotely.**

#### **2. Acts of Requests of Authority Members Who Have Asked to be Excused:**

- A. No members have asked to be excused.

### **3. Introductions**

- A. Roll call was taken for Authority Members.

### **4. Public to be Heard:**

- A. No items were brought forth at this time.

### **5. Consent Calendar**

- A. Approve the minutes of the March 31, 2021, Authority Meeting.
- B. Approve the April 2021 Financial Statement and authorize payment of the monthly bills.

Joe Ribeiro made a motion to approve the Consent Calendar; Derek Wheeler seconded the motion.

The motion passed unanimously on a voice vote by the eight Authority Members present.

### **6. Approve Authority Resolutions**

- A. Resolution 21-05, A RESOLUTION HONORING HOLLY ERICKSON OF THE TELLER COUNTY SHERIFF'S OFFICE AS TELECOMMUNICATOR OF THE FIRST QUARTER 2021.

Pat Rigdon made a motion to approve the resolution; it was seconded by Andy James.

The motion passed unanimously with a roll call vote with eight ayes and one not present

## **7. Report by CEO**

Carl S – Work Anniversaries: Mark Everitt – 5 years. Dan Ausec – 3 years. The next meeting concerning the Teller County Consolidation Feasibility Study will be May 4-6. The FCC issued a Notice of Proposed Rule Making, accepting comments from PSAPs and authorities to guide developing acceptable use of the 9-1-1 surcharge fees by state and local jurisdictions. Finance – The 2020 Audit will begin the week of May 10, 2021. The ten-cent State 9-1-1 Surcharge that helps offset the cost of the ESInet resulted in monthly collections of \$9,252.57 for the Authority for March. The prepaid returns have increased significantly since the rate increase from \$.70 to \$1.38.

Lisa R – Individual learning plans and career mapping is being developed for employees. The SWOT analysis goals will be incorporated into this process. The Job Posting Policy and Infectious Disease Control Policy were available for review. The vote for approval will be at the May meeting. The Bamboo HR System has been rolled out to staff with favorable feedback.

Matt T – Network switch replacement continues at the agencies. EPSO is testing different monitor configurations before the rollout of the monitor upgrade. The migration to SharePoint and Microsoft 365 is being prepared for with cleanup of internal shared drives. The budgeted IT vehicle has been purchased. It is a 2019 Ford Transit Van. The first items of old equipment have been sent to auction to see how the process will go. Call Handling – waiting on final patches and text to 911.

Ben G – The new helpdesk has been deployed, and the landing page is being customized.

Dan A – Monthly meetings are being conducted to discuss enhancements to First Watch. Development continues on the Academy Analytics and Inform 9-1-1

integration. Hydrant Data / Locator Application discussions continue with water and fire districts. The development has begun for the GIS Resource Webpage. This webpage allows PSAPs and agencies they serve to have access to dedicated Law, Fire, Medical, and Utility layers and links to commonly utilized resources. Testing will begin soon. TacMap 2.0 Beta version will include traffic flow data, CentCAD unit AVL, and incident information. PSAPs will be testing and submitting feedback. A CAD upgrade is scheduled for April 28, 2021. System acceptance of CentCAD is pending resolution of the last P1 ticket. The company, Status: Code 4, assists with the PSAP Wellness Project and will provide counseling sessions, incident debriefs, and develop a Peer Support Group. The survey also revealed a desire for additional physical movement/wellness equipment/quiet room equipment within the centers.

John L – 794 calls were audited in March. Certification classes start on May 10, 2021. NENA CTO class starts next week. The next CTO training will be in June. The NENA Supervisor Course has received good feedback, and there will be another class in 2022.

Ben B – The team conducted 32 virtual presentations reaching 704 students. Ben Gairrett was the latest guest on the 9-1-1 Weight in Gold podcast. A quarterly refresh was completed for Everbridge. The team is working with Woodland Park to develop a campaign to encourage citizens to receive Peak alerts.

## **8. Reports by Standing Committee**

- A. DRC/PSAP Managers Committee:  
No meeting, no report.

## **9. Old Business**

- A. Update on Fire Station Alerting RFP.

When the Station Alerting Proposals were reviewed, some issues were discovered. Eric Caddy reported that once the final scoring was completed, four responses were received. After determining pricing, it was found that all proposals were over the amount budgeted by at least 175%. Due to the cost, he can not recommend moving forward at this time.

It was also discussed that with the pending FCC review, it might become prohibited to fund projects outside of the PSAPs. It was decided that a fact sheet be assembled and distributed to the board one week before the next meeting with all concerns and budget restraints outlined. Stakeholders are invited to be in attendance and provide input and feedback.

## **10. New Business**

### **A. Strategic Plan discussion.**

Managers coordinated with their teams and chose at least five items from the SWOT to work on as goals. The items are covered in the following categories: Improve Communication, Measure Work Performance, Project Management, Career Development, and Technology. These initiatives will be put into action.

## **11. Director's Comments**

Miles De Young made a motion to excuse Ryan Parsell from the meeting; Mike Wiles seconded the motion.

The motion passed unanimously with eight ayes and one not present

It was suggested the board meet in person at the next meeting.

**12. Executive Session**

Not necessary.

**13. Adjournment**

Joe Ribeiro made a motion to adjourn the meeting, seconded by Pat Rigdon. The meeting was adjourned at 1:58 PM.

Submitted for Approval by Pat Rigdon, Authority Secretary.

A handwritten signature in black ink, appearing to be 'PR', is written below the text.