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El Paso – Teller County 9-1-1 Authority

April 22, 2020

Meeting Minutes

Due to COVID-19, this meeting was held remotely via Zoom.

Authority Members Present:

Miles De Young, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Brad Shannon, Derek Wheeler, and Michael Wiles.

Authority Members Absent:

None.

Vacancies:

None.

Other Personnel Present:

Carl Simpson, CEO, Bart Miller, Authority Counsel, and Christy Davis, Administrative Assistant.

Members of the Public Present:

1) Call to Order:

The April 22, 2020, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:02 PM by Chairman, Miles De Young. The meeting was held remotely, via Zoom.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

No Authority members have asked to be excused.

3) Introductions:

Introductions were made.

Newly appointed Authority member Ryan Parsell took the Oath of Office administered by Chairman Miles De Young.

4) Public to be Heard:

Commander Greg Couch announced that Jessica Flohrs had been selected as the new PSAP Manager at Teller County.

5) Consent Calendar:

A – Approve the minutes of the February 26, 2020, Authority Meeting.

B – Ratify - Approve the March 2020 Financial Statement and authorize payment of the monthly bills.

C – Approve the April 2020 Financial Statement and authorize payment of the monthly bills.

A motion was made by Joe Ribeiro to approve the consent calendar; the motion was seconded by Brad Shannon.

The motion passed on a voice vote by the nine present Authority members.

6) Approve Authority Resolutions:

None.

7) Report by the CEO:

Carl Simpson reported there are three employees celebrating work anniversaries: Ben Bills, 12 years, Mark Everitt, four years, and Dan Ausec, two years. He noted that today is National Administrative Professional's Day and that Christy Davis has been with the organization for 21 years, and Heather Miller has been with the organization for 2 ½ years. Remote work has been going well, and the staff has been working with Dr. Bronsky on responses to COVID-19 in the form of changes in the medical protocol and developing a heat map. The RFP for Station Alerting is scheduled to be released on May 15.

Matt Towell reported that the email system utilized by the staff has transitioned to Office365, and a cloud-based solution has been added as part of the backup strategy. The vulnerability assessment has been completed, and the results were an improvement on the 2018 assessment. The complete report can be sent out to Authority members upon request.

- 9-1-1 Telephone System – Go-lives have been postponed due to COVID-19. The new implementations are scheduled to begin the last week of May through mid-June.

Dan Ausec reported that they are working with CentralSquare on Priority 1 issues with CentCAD. The tactical map is being tested in the PSAPs, and only minor problems have been reported. ESRI is working on modifying a widget, and a fix should be ready soon.

Ben Gairrett reported that the building HVAC automation project had been completed. A complete and detailed report was included in the packets.

John Lofgren reported that the Q staff was working remotely and doing well. A CTO class scheduled for May 11 – 13 has been canceled. Certification classes will resume beginning on May 18. This class will be hosted in the large classroom with safety recommendations by Dr. Bronsky in place. These include temperature checks, masks, and social distancing. The Police Protocol implementation at Cripple Creek has temporarily been put on hold.

Ben Bills reported that they have been working on the website and having remote Everbridge meetings. They also celebrated National Telecommunicator Week by mailing challenge coins out to dispatchers and call takers at the agencies. They are also have been running a Facebook campaign highlighting when to call and when not to call 911 during the COVID-19 crisis.

8) Reports by Standing Committees:

A – DRC/PSAP Managers Committee

No meeting, no report.

9) Old Business:

None.

10) New Business:

A – Building Automation Project.

Ben Gairrett gave a summary of the upgrades.

11) Directors Comments:

None currently.

12) Executive Session:

Not necessary.

13) Adjournment:

A motion was made by Joe Ribeiro to adjourn the meeting, second by Pat Rigdon.

The motion passed unanimously on a voice vote.

The meeting was adjourned at 1:31 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary