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El Paso – Teller County 9-1-1 Authority

February 27, 2019

Meeting Minutes

Authority Members Present: Miles DeYoung, Vince Niski, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Dave Rose, Brad Shannon, and Derek Wheeler.

Authority Members Absent: None

Vacancies: Cities, Towns, US Military and Special Districts

Other Personnel Present: Carl Simpson, CEO, Bart Miller, Collins, Cockrel and Cole, and Christy Davis, Administrative Assistant

Members of the Public Present: 11

1) Call to Order:

The February 27, 2019, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Chair, Dave Rose. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

All Authority members are in attendance.

3) Introductions:

Introductions were made.

4) Public to be Heard:

None at this time.

5) Consent Calendar:

A – Approve the minutes of the January 23, 2019 Authority Meeting.

B – Approve the February 2019 Financial Statement and authorize payment of the monthly bills.

A motion was made by Vince Niski to approve the consent calendar; a second was made by Derek Wheeler.

The motion passed unanimously on a voice vote by the eight Authority members present.

6) Approve Authority Resolutions:

None

7) Report by the CEO:

Carl reported on the 2018 911 revenue. He stated that Cripple Creek Communications Center is in the process of being re-accredited. He also wanted to congratulate Vince Niski on being selected as the new Chief of Police for the City of Colorado Springs.

Matt Towell reported on the current I.T. projects:

- Voice Logger – Project is completed.
- New Phone System – Site visits are completed and a contract will be signed next month with the selected vendor.
- Map Replacement – Waiting for verification from Colorado Springs PD CAD vendor that they will be able to utilize AVL and other functionality.
- Regarding Policy 7.9 (Acceptable Use of Computing); Derek Wheeler’s recommended edits have been included.

Ben Gairrett reported that GISlink training has been conducted. Workshop Three for Centralized CAD has been scheduled and will include working on response plans for the TriTech / Central Square agencies in El Paso County and Fort Carson.

John Lofgren reported that new hire training has been conducted that includes scenario training, the back-up center is being utilized for CAD training by CSPD, and fire protocols will be implemented in Teller County after definitions have been agreed upon by fire chiefs. Also training classes (fire) will be held next month.

Ben Bills reported that they are working on radio PSAs and also some video ads. Over 50,000 have opted in to receive ENS notifications as of today. He is also working with agencies to come up with generic templates that everyone can use. Two 911 Hero awards were presented in February.

Bart Miller provided an update on the CenturyLink ESInet. Even though we have not received notification of approval of the ESInet tariff, it is automatically in effect per the inaction of the PUC. The increase for the Authority will probably not go into effect until later in the process (possibly not until next year).

Carl updated the Authority that 40 states applied for and were accepted for the 911 Grant.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

No meeting, no report.

9) Old Business:

A – Vote on candidates for open Authority position.

Bob Ricketts and John Michael Wiles are the candidates. Both candidates summarized their resumes and expressed why they would like to be a member of the board. The Authority took a ballot vote and by a vote of 5 to 3, James Michael Wiles was selected as the new Authority board member. The Chairman administered the Oath of Office.

B – Employee Advisory Group Policy.

There was further discussion on the policy. Carl presented a slide that explained the history of the EAG and also past expenditures from the fund. John Lofgren described the mechanics of the instructor fees from Priority Dispatch for outside students. The attorney also summarized the memo prepared regarding the gift ban provision (He does not believe that it applies in this case). There was discussion regarding tariff money vs. income of the Authority and also discussion about putting the instructor fees back into the Authority account instead of the EAG account. It was suggested that the expenses related to Employee of the Quarter be taken out of the "Awards" line item. The board would also like to see a profits vs. loss on the vending machine over the last year to see how much income it generates.

After further discussion Carl was given direction to impose dollar limits on EAG expenditures and to further tighten up the policy and bring it back for review.

10) New Business:

A – Draft Acceptable Use Policy.

This was discussed earlier in the meeting.

Motion was made by Pat Rigdon to approve the policy; second by Vince Niski.

Motion passed unanimously on voice vote by the nine Authority members present.

11) Directors Comments:

Diann Pritchard has been attending the Teller County Fire Chiefs meetings and she appreciated Ben Gairrett and Dan Ausec attending last month's meeting to discuss the features and functionality of Centralized CAD with the chiefs and obtaining their support on the project.

Members also congratulated Vince Niski on his promotion to Chief of Police and everyone welcomed James Michael Wiles as a new member of the Authority Board.

12) Executive Session:

Not necessary.

13) Adjournment:

A motion was made by Derek Wheeler to adjourn the meeting; second by Brad Shannon.

The motion passed unanimously on voice vote.

The meeting was adjourned at 2:38 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary