



AUTHORITY BOARD MEETING MINUTES

January 26, 2022

1:00 PM

Authority Members Present

Pete Carey, Andy James, Dean O’Nale, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Adrian Vasquez, Derek Wheeler, and Michael Wiles.

Authority Members Absent

None.

Vacancies

None.

Other Personnel Present

Carl Simpson, CEO; Bart Miller, Authority Counsel; and Christy Davis, Executive Administrative Assistant.

Members of the Public Present

1. Call to Order

- A. The January 26, 2022, regular meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Chairman Derek Wheeler. **The meeting was a hybrid of in-person and remote.**

2. Act on requests of Authority Members who have asked to be excused.

All Authority Members were present.

3. Introductions.

A. Authority Members introduced themselves.

4. Public to be Heard.

A. No items were brought forth at this time.

5. Approve Authority Resolutions

A. Resolution 22-01, A RESOLUTION HONORING MAC MCCOY OF THE COLORADO SPRINGS POLICE DEPARTMENT AS TELECOMMUNICATOR OF THE FOURTH QUARTER 2021.

Andy James made a motion to approve the resolution; Dean O’Nale seconded it.

The motion passed unanimously with a roll call vote with nine ayes.

B. Resolution 22-02, A RESOLUTION HONORING MIKE DECKARD OF THE EL PASO COUNTY SHERIFF’S OFFICE AS TELECOMMUNICATOR OF THE YEAR 2021.

Dean O’Nale made a motion to approve the resolution; Mike Wiles seconded it.

The motions passed unanimously with a roll call vote of nine ayes.

6. Consent Calendar

- A. Approve the minutes of November 18, 2021, Authority Meeting.
- B. Ratify – Approve the December 2021 Financial Statement and authorize payment of the monthly bills.
- C. Ratify – The CEO is hereby appointed Budget Officer for the year 2022.
- D. Ratify – The Custodian of Record for the 2022 records shall be the CEO, and all records shall be stored at 2350 Airport Road, Colorado Springs, Colorado, 80910.
- E. Ratify – The CEO is hereby appointed Safety Officer for the year 2022.
- F. Ratify – The locations for posting the agenda for Authority meetings are Teller County Sheriff’s Office, 9-1-1 Administration building, and the 9-1-1 website.
- G. Approve the January 2022 Financial Statement and authorize payment of the monthly bills.

Dean O’Nale made a motion to approve the Consent Calendar; Andy James seconded the motion.

The motion passed unanimously on a voice vote by the nine Authority Members present.

7. Report by CEO

Carl S – The Authority staff continues to work a hybrid schedule with three core days in the building. No employees have been hospitalized with COVID. Teller County Consolidation – All three agencies will soon decide whether to proceed with Phase Three. HR – Job descriptions are being reviewed, and performance evaluation practice is being reviewed. After researching Fatigue Management providers, two vendors were found in Colorado. The review of the Authority SOP manual is ongoing. Patricia attended the Colorado Springs SHRM Employment

Law Update Conference. Finance – The five-year budget indicates that an increase in the emergency telephone charge may be needed by 2025.

Ben G – The VMware upgrade will progress when parts are received and a plan is developed. The Server Room remodel – Work in progress. We are waiting for confirmation of the shipment of the CRAC and UPS systems. I.T. Vacancies – Several interviews have been conducted, but there has not been a successful candidate to date. Call Handling update – A patch was provided for text to 911 that must be tested.

Dan A – FirstDue Paging Interface – Fountain has successfully implemented. Peterson and Cheyenne Mountain's CAD is being built. FirstWatch – Work continues on the phone analytics integration. TriLakes Fire and Donald Wescott Fire have plans to merge. PSAP Wellness Project –A kickoff for implementation of Burnalong is being discussed with PSAPs. A Wellness Challenge is being planned for March. A Fatigue Management solution is still being researched. A Demo will be held for PSAPs. There is still one P1 ticket open with CentralSquare on CentCAD.

IN DECEMBER, John L – 412 calls were audited, and 9,104 calls were audited in 2021. The QA team has produced 18 hours of CDE training in 2021. The Pulse Point AED project went live on January 10. No calls have been received by dispatch to utilize this yet. The process of hiring two Quality Assurance Analysts has begun. The hope is to be fully staffed by the end of February. The next series of protocol classes will start in March. NENA CTO training will take place from February 9 to February 11. There are 25 students enrolled.

Ben B – There have been seven presentations since the last meeting, reaching 534 students. In 2021, the Pub-Ed team had 252 presentations, reaching 8,082 students. The 9-1-1 Mobile Classroom will be upgraded with a new computer, switch, router, and remote control. A faulty camera will also be repaired.

Everbridge – PSAPs sent 16 notifications in November and December. There have been 935 new opt-ins. Public Service Announcements – A 60-day campaign for Peak Alerts will air on FOX21 stations and the FOX21 website. The Authority website design refresh is in progress.

8. Reports by Standing Committee

A. DRC/PSAP Managers Committee:

Dana Heckman was elected as Chairperson. She reported that representatives from Peterson and Cheyenne Mountain were in attendance. A PulsePoint update was given, and a steering committee meeting was held.

9. Old Business

A. None.

10. New Business

A. Board By-Laws clarification on conducting an executive session.

The attorney wanted to clarify the procedure for calling an executive session. The executive session must be on the agenda and a brief description of the topic of discussion and the applicable statute.

B. Election of Authority Officers.

Nominations for the office of Treasurer were opened.

Pete Carey made a motion to nominate Diann Pritchard; the Mike Wiles seconded a motion.

Hearing no other nominations; the motion passed unanimously on a voice vote by the nine Authority Members present.

Nominations for the office of Secretary were opened.

Mike Wiles motioned to nominate Pat Rigdon; Andy James seconded the motion.

Hearing no other nominations; the motion passed unanimously on a voice vote by the nine Authority Members present.

Nominations for the office of Vice-Chair were opened.

Dean O’Nale motioned to nominate Joe Ribeiro; the Pete Carey seconded the motion.

Hearing no other nominations; the motion passed unanimously on a voice vote by the nine Authority Members present.

Nominations for the office of Chair were opened.

Dean O’Nale made a motion to nominate Derek Wheeler; the Mike Wiles seconded the motion.

Hearing no other nominations; the motion passed unanimously on a voice vote by the nine Authority Members present.

- C. Board to discuss purchasing additional 9-1-1 data for the Everbridge Emergency Notification System.
Ben Bills reported that currently, two companies contribute quarterly extracts to the Everbridge database. The Resident Connection would provide monthly updates and would include VOIP and cell phone data in addition to landlines. The cost per year for this service is \$47,000 but would substantially grow the current database. It was suggested that Ben reach out to agencies that have implemented to get feedback.

D. 2021 Annual Report.

The draft of the 2021 Annual Report was presented for review. Carl reported that Stacey Magnuson created the document by using the CEO reports. Carl asked for comments and feedback.

11. Director's Comments

Dean O’Nale commented that the go-live date for the 800-radio system is February 14, 2022. This will enhance the radio communication between all Teller County agencies.

12. Adjournment

Dean O’Nale motioned to adjourn the meeting, seconded by Mike Wiles. The meeting was adjourned at 2:06 PM.

Submitted for Approval by Pat Rigdon, Authority Secretary.