



AUTHORITY BOARD MEETING MINUTES

January 25, 2023

1:00 PM

Authority Members Present

David Edmondson, Andy James, Jeff Jensen, Dean O’Nale, Diann Pritchard, Joe Ribeiro, Derek Wheeler, and Mike Wiles.

Authority Members Absent

Pete Carey.

Vacancies

None.

Other Personnel Present

Carl Simpson, CEO; Bart Miller, Authority Counsel; and Christy Davis, Executive Administrative Assistant.

Members of the Public Present

1. Call to Order

- A. The January 25, 2023, regular meeting of the El Paso – Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Chair, Derek Wheeler.

The meeting was a hybrid of in-person and remote.

2. Act on requests of Authority Members who have asked to be excused.

Pete Carey has asked to be excused.

A motion was made by Dave Edmondson to excuse Pete Carey; the motion was seconded by Dean O’Nale.

The eight Authority Members present passed the motion unanimously on a voice vote.

3. Introductions.

Introductions were made.

4. Public to be Heard.

A. No items were brought forth at this time.

5. Consent Calendar.

- A. Approve the minutes of the November 22, 2022, Authority Meeting.
- B. Ratify – Approve the December 2022 Financial Statement and authorize payment of the monthly bills.
- C. Ratify – The CEO is hereby appointed Budget Officer for the year 2023.
- D. Ratify – The Custodian of Record for the 2023 records shall be the CEO, and all records shall be stored at 2350 Airport Road, Colorado Springs, Colorado, 80910.
- E. Ratify – The CEO is hereby appointed Safety Officer for the year 2023.
- F. Ratify – The locations for posting the agenda for Authority meetings are Teller County Sheriff’s Office, 9-1-1 Administration building, and the 9-1-1 website.
- G. Approve the January 2023 Financial Statement and authorize payment of the monthly bills.

Andy James motioned to approve the Consent Calendar; Dean O’Nale seconded the motion.

The eight Authority Members present passed the motion unanimously on a voice vote.

6. Approve Authority Resolutions.

- A. Resolution 23-01, *ARESOLUTION HONORING ANGELICA PEDRO-RAMIREZ OF THE EL PASO COUNTY SHERIFF'S OFFICE AS TELECOMMUNICATOR OF THE FOURTH QUARTER 2022.*

Jeff Jensen motioned to approve the resolution; Joe Ribeiro seconded it.

The motion passed unanimously with a roll call vote with eight ayes.

- B. Resolution 23-02, *A RESOLUTION HONORING ALISON DAVIS OF THE COLORADO SPRINGS POLICE DEPARTMENT AS TELECOMMUNICATOR OF THE YEAR 2022.*

Dave Edmondson motioned to approve the resolution; Derek Wheeler seconded it.

The motion passed unanimously with a roll call vote with eight ayes.

7. Report by CEO

Carl S – Administration – Hail and Farewell – Mary Beth King joined the team as HR Manager on December 19, 2022. Heather Miller left the organization on January 6, 2023. Anniversaries – John Lofgren celebrated 13 years with the Authority, Matt Towell celebrated 12 years with the organization, and Ben Gairrett celebrated 11 years with the organization. Teller County Consolidation – Woodland Park has decided not to proceed with the consolidation process.

Mary Beth K - Human Resources – BambooHR – In discussions to utilize additional modules, specifically, Performance Reviews. Performance Reviews will move to a June through July format. Addition to Employee Benefits – Optional benefits are being offered through Allstate. Administrative Assistant Position – Working on contacting qualified candidates for in person interviews. In addition, I have been meeting with staff members and working with Christy to review HR tasks she has been doing and facilitate moving them to HR.

Carl S - Finance – The 2022 income exceeded projections by \$225,759. The 2022 expenditures were -\$2.0 M under budget. 2023 Budget – The 2023 Approved Budget was submitted to the State. Retention incentives were issued to four PSAPs.

Matt T – I.T. – VMware Engagement Ongoing– We continue to work with Dell, Intel, and VMware and still do not have a solution to the errors. We have run deep debugging tools and provided outputs to their engineering group.

Cheyenne Mountain/Peterson Project – Equipment has been deployed at CMSFS and we continue to work through the network handoff components to ensure stability and resiliency. Location-Based Routing (LBR) – Dan discussed the next steps with the DRC group today. Cherwell Mobile App Deployment – We had a kickoff meeting to discuss the integration of the app. The app will allow IT to monitor and update events. Patch Management Deployment – Patch management will allow the IT team greater control of the devices on the network and the ability to build out and update our CMDB automatically. Internal/External Vulnerability Assessment – The findings should be back by early next week and work will be done to patch any holes in our system.

Ben G – Station Alerting – Radio equipment has been received. We will meet with radio reps to discuss the installation plan in the coming weeks. Virtual servers to host the alerting software will be built in the next few weeks. Westnet is still reviewing our provided data for processing and alerting. Installations continue at stations. ASAPtoPSAP – Testing and GIS data validation has been completed. Next steps are to upgrade the TTMS service on production CAD and

install a cloned interface for production testing. We will also be working with the vendor on training documentation. PSAP Wellness – Discussed needs/wants for Wellness Training with PSAPs during DRC. CAD Update – CentralSquare has advised that they have multiple fixes for the next sprint in Q4 of 2023.

Jennica E – Quality Assurance & Training – 629 calls were audited in November, and 637 were audited in December. Training was conducted at CSPD and EPSO. The next round of certification classes will be in March 2023.

Ben B – Public Education – There were 12 presentations last month, reaching 288 people. The online scheduling is working well. Everbridge – PSAPs sent seven notifications. Notifications included law enforcement activity and road closures. There are 86,194 accounts registered for Peak Alerts, an increase of 1,489. PulsePoint AED – Registered AEDs increased to 1,027, an increase of 231. PSAs – FOX21 – Peak Alerts (January 23). FOX21 – Non-Emergency Number. Lamar Sign Company – Peak Alerts/Non-Emergency Number. Colorado Springs Airport – Peak Alerts.

9. Reports by Standing Committee

A. DRC/PSAP Managers Committee:

Dana Heckman reported that the group was given the same updates as the board. They also discussed the upcoming Navigator Conference and the training schedule for 2023. Braxton Crismore was elected as the new Chairman.

10. Old Business

A. None.

11. New Business

A. Election of Authority Officers.

Nominations for the office of Chair were opened.

Andy James made a motion to nominate Derek Wheeler;

Jeff Jensen seconded the motion.

Hearing no other nominations; the motion passed unanimously on a voice vote by the eight Authority Members present.

Nominations for the office of Vice-Chair were opened.

Derek Wheeler motioned to nominate Joe Ribeiro;

Dean O’Nale seconded the motion.

Hearing no other nominations; the motion passed unanimously on a voice vote by the eight Authority Members present.

Nominations for the office of Secretary were opened.

Andy James made a motion to nominate Dean O’Nale;

Mike Wiles seconded the motion.

Hearing no other nominations; the motion passed unanimously on a voice vote by the eight Authority Members present.

Nominations for the office of Treasurer were opened.

Derek Wheeler made a motion to nominate Andy James;

Dean O’Nale seconded the motion.

Hearing no other nominations; the motion passed unanimously on a voice vote by the eight Authority Members present.

B. Introduction on candidates for the open Authority Position.

Three candidates were present and gave an overview of their resumes.
Jessica Flohrs – Deputy Emergency Manager, Teller County.
Devin Graham – Fire Chief, Fountain Fire Department.
Andrew York – Fire Chief, Cimarron Hills FPD.

A secret ballot was taken and Jessica Flohrs was selected as the new member of the board.

A notice will go out to IGAs for Joe Ribeiro's position and it will be filled at the next meeting.

12. Director's Comments

Dean O'Nale stated his hope that the retention bonuses will be a good thing. He congratulated Jessica Flohrs for her selection to the board. He also voiced his disappointment that the Teller County Consolidation would not be moving forward. Joe Riebeiro would like to keep potential future consolidation discussions open.

13. Adjournment

Andy James motioned to adjourn the meeting, seconded by Jeff Jensen. The meeting was adjourned at 1:57 PM.

Submitted for Approval by Dean O'Nale, Authority Secretary.