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El Paso – Teller County 9-1-1 Authority

January 22, 2020

Meeting Minutes

Authority Members Present:	Miles De Young, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Brad Shannon, Adrian Vasquez, and Michael Wiles.
Authority Members Absent:	Derek Wheeler.
Vacancies:	Representative for El Paso County.
Other Personnel Present:	Carl Simpson, CEO, and Christy Davis, Administrative Assistant.
Members of the Public Present:	26

1) Call to Order:

The January 22, 2020, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:05 PM by Vice-Chairman, Miles De Young. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

No Authority Members have asked to be excused.

3) Introductions:

Introductions were made.

4) Public to be Heard:

Nothing was brought forth at this time.

5) Consent Calendar:

- A – Approve the minutes of the November 20, 2019 Authority Meeting.**
- B – Ratify - Approve the December 2019 Financial Statement and authorize payment of the monthly bills.**
- C – Ratify – The CEO is hereby appointed Budget Officer for the year 2020.**
- D – Ratify – The Custodian of Record for 2020 records shall be the CEO and all records shall be stored at 2350 Airport Road, Colorado Springs, Colorado, 80910.**
- E – Ratify – The CEO is hereby appointed Safety Officer for the year 2020.**
- F – Ratify – The locations for posting the agenda for Authority meetings are: Teller County Sheriff’s Office, 9-1-1 Administrative building and the 9-1-1 website.**
- G – Approve the January 2020 Financial Statement and authorize payment of the monthly bills.**

A motion was made by Brad Shannon to approve the consent calendar; the motion was seconded by Joe Ribeiro.

The motion passed unanimously on a voice vote by the seven present Authority members.

6) Approve Authority Resolutions:

A – Resolution 20-01, A RESOLUTION HONORING ROBIN LINDBERG OF THE WOODLAND PARK POLICE DEPARTMENT AS TELECOMMUNICATOR OF THE FOURTH QUARTER 2019.

A motion was made by Adrian Vasquez to approve the resolution; the motion was seconded by Mike Wiles.

The motion passed on a roll call vote with 7 ayes and 1 not present.

B – Resolution 20-02, A RESOLUTION HONORING BRENNIA POGOY OF THE COLORADO SPRINGS POLICE DEPARTMENT AS TELECOMMUNICATOR OF THE YEAR 2019.

A motion was made by Adrian Vasquez to approve the resolution; the motion was seconded by Brad Shannon.

The motion passed on a roll call vote with 7 ayes and 1 not present.

7) Report by the CEO:

Carl reported that John Lofgren celebrated his 10 year anniversary with the Authority. He stated that he is working on a 5 year budget that should be completed in the first quarter. He has also worked with OEM to update the COOP plan.

Matt Towell reported on the current information technology projects:

- 9-1-1 Telephone System – RFP validation check is complete and last week of training is being conducted. End of March is target for go live.
- CSPD Furniture – New electrical work needs to be done prior to installation. June or September
- Firewall Deployments – New platform (no longer Cisco)

Ben Gairrett reported that CentCAD went live at EPSO and FTC. WPPD, TCSO and CCPD will go live Feb 10 – 12. The GIS tactical map is being tested for functionality. Facilities update – Ben reported that a new server has been installed and that phase one (new side of the building) will be tied to phase two (old side of the building). The building has been re-keyed and there is a new key control box that uses key cards to access vehicle and master keys.

John Lofgren reported that 9047 calls had been audited in 2019. He said that it has been decided that certification classes (ETC, EMD, EFD and EFD) would be held six times a year to accommodate agency hiring practices.

Ben Bills reported that the PSAs run has been completed and that they are working on enhancing the 1st grade presentation with some animation and also working to improve the game show presentation. Peak Alert is being rolled out as the rebranding of Everbridge ENS.

Matt Towell stated that Commander Couch would be coming to the board next month to ask for funding of radios for Teller County SO. The approximate cost would be \$400,000.00.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

Jesse Avery reported that she would be the chairman of the committee for 2020. Project updates were given, online recertification testing and upcoming training and classes were discussed. CPR pins are being replaced by Life Save pins.

Diann Pritchard stood to recognize Jesse Avery for her 15 year anniversary with Cripple Creek Communications and listed her many accomplishments.

9) Old Business:

A – None

10) New Business:

A – Introduction of candidates for Authority position.

Joe Ribeiro and Jimmy Bumgarner are the candidates. They each introduced themselves and summarized their resumes. The Authority took a ballot vote and Joe Ribeiro was selected by a vote of 5-1. This will be his second term.

B – Oath of Office for new Authority board members.

Not required because this will be Joe Ribeiro’s second term.

C – Election of Authority Officers.

Nominations for the office of Chair were opened.

A motion was made by Pat Rigdon to nominate Miles De Young; seconded by Brad Shannon.

Hearing no other nominations; motion passed unanimously on voice vote by the 7 present Authority Members.

Chair – Miles De Young

Nominations for the office of Vice–Chair were opened.

A motion was made by Brad Shannon to nominate Derek Wheeler; seconded by Adrian Vasquez.

Hearing no other nominations; motion passed unanimously on voice vote by the 7 present Authority Members.

Vice-Chair – Derek Wheeler

Nominations for the office of Treasurer were opened.

A motion was made by Miles De Young to nominate Diann Pritchard; seconded by Pat Rigdon.

Hearing no other nominations; motion passed unanimously on voice vote by the 7 present Authority Members.

Treasurer – Diann Pritchard

Nominations for the office of Secretary were opened.

A motion was made by Miles De Young to nominate Pat Rigdon; seconded by Brad Shannon.

Hearing no other nominations; motion passed unanimously on voice vote by the 7 present Authority Members.

Secretary – Pat Rigdon

D – Medical Director Agreement.

The current contract with Dr. Stein Bronsky is expiring. He would like to continue in this role for the Authority at the same rate of compensation. Carl was directed to send the agreement to the attorney to see if any updates are needed.

11) Directors Comments:

It was discussed that the next board meeting would fall during the week of Spring Break. Two Authority members will be out of town but there should still be a quorum.

12) Executive Session:

Not necessary.

13) Adjournment:

A motion was made by Miles De Young to adjourn the meeting, second by Brad Shannon.

The motion passed unanimously on a voice vote.

The meeting was adjourned at 1:57 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary