

El Paso – Teller County E9-1-1 Authority
September 23, 2009
Meeting Minutes

Authority Members Present: Darin Anstine, Pete Carey, Michael Gower, Jim Grayson, Bud Silloway, Robert Weller and Marcus Woodward.

Authority Members Absent: Ron Gibson and Ken Moore.

Vacancies: None.

Other Personnel Present: James Anderson, System Manager, Bob Cole, Legal Counsel and Christy Davis, Administrative Assistant.

1) Call to Order:

The September 23, 2009 regular session meeting of the El Paso – Teller E9-1-1 Authority was called to order at 2:00 PM by Chairman Robert Weller. The meeting was held in the E9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on requests of Authority Members who have asked to be excused:

Ron Gibson and Ken Moore have asked to be excused.

Motion was made by Pete Carey to excuse Ron Gibson and Ken Moore; second by Bud Silloway.

Motion was approved unanimously on voice vote by the 7 Authority Members present.

3) Introductions:

Audience members and the Authority Board introduced themselves.

4) Public to be Heard:

No items were brought forth at this time.

5) Consent Calendar:

A - Approve the minutes of the August 26, 2009 Authority Meeting.

B - Approve the September 2009 financial statement and authorize payment of the monthly bills.

Motion was made by Pete Carey to approve the consent calendar; second by Marcus Woodward.

Motion passed unanimously on voice vote by the 7 Authority Members present.

6) Report by the System Manager:

Mr. Anderson reported that the UPS that failed at Teller County was due to a bad power supply and that Exide came out and took care of it.

It was announced that the El Paso County Sheriff's Office was issuing a press release regarding a geocast notification they had sent out the previous night. The Sheriff's Office and the 9-1-1 office were both receiving calls from unhappy citizens.

Mr. Anderson also wished to recognize Jeff Craig for his 6 years of service to the Authority board and JKA Consulting, Jeff will be starting his new position as Branch Chief at Fort Carson on Monday. He will be in charge of dispatch and communications.

7) Approve Authority Resolutions:

A - Resolution 09-13, A RESOLUTION HONORING HEATHERLYNN SCHEIRER AS THE TELECOMMUNICATOR OF THE THIRD QUARTER OF 2009.

Motion was made by Darin Anstine to approve the resolution; second by Michael Gower.

Chairman Robert Weller presented Heatherlynn with an award and gift Certificate.

Motion passed unanimously on roll call vote with 7 ayes and 2 not present.

B - Resolution 09-14, A RESOLUTION AUTHORIZING THE TERMINATION OF THE SYSTEM MANAGEMENT CONTRACT AND APPOINTING THE SYSTEM MANAGER AND OTHER EMPLOYEES OF THE AUTHORITY.

Motion was made by Bud Silloway to approve the resolution; second by Darin Anstine.

Motion passed on a roll call vote with 6 ayes, 1 nay and 2 not present.

Mr. Anderson wanted to clarify that the resolution should reflect that the JKA contract would terminate at midnight on December 31, 2009, not effective immediately upon signing of the resolution. There was some discussion of other details that need to be worked out prior to the end of the year, these include the transfer of some equipment from JKA to the Authority board, employee vacation and sick time and if this should be paid out at the end of the year or rolled over, mileage and vehicle allowance, and benefit and payroll options.

It was decided that the employees would meet and decide if they would rather cash out their vacation and sick time or if they would prefer to have it roll over at the first of the year. Mr. Anderson will let the board know what is preferred. It was discussed that the attorney will prepare a policy to outline the process for personnel actions or disputes. Also it has not yet been determined if the City of Colorado Springs would be doing the payroll or if it will be done in house. Pete Carey offered to follow up with the Colorado Springs payroll representative and in the meantime Mr. Anderson will be researching health benefit options. On Tuesday, October 13th a representative from PERA will be in the area and it was discussed that only the staff needed to be present for this and attendance by the Authority board was not necessary. In addition to PERA, employees can opt to open a 401K plan.

It was also discussed that it may be necessary to have a work session meeting in early December to resolve any issues before the end of the year. Prior to the regular session meeting on November 18th there will be the tariff setting hearing and budget meeting.

8) Reports by Standing Committees:

A - PSAP Manager's Committee

Liz Brown reported that PowerPhone, a call taking software vendor similar to Medical Priorities, would be doing a demonstration at the October PSAP Managers meeting and that Authority members are invited to attend.

9) Old Business:

A - PSAP Budget Request Presentations

Colorado Springs PD

Tina Young and Scott Campbell (IT) were available to answer questions. New chairs for the training room have been requested since the current chairs had been in service for over 15 years. Also there was a request for console lighting that might be pulled at a later date as they are currently testing lighting that Colorado Springs put in. Most of the requests from IT side is a rollover from previous requests. Mr. Anderson still needs documentation on CopLink so that it can be considered as part of the request.

El Paso County SO

Liz Brown was available to answer questions. The VoicePrint request is being pulled from the request because an upgrade should address this. WebEX is also being taken out of the request. It was discussed that more cost effective choices be considered for the task lighting and that it was possible that there would not be a cost for Live Routing in CAD.

Fountain PD

Dawn Lucero was on leave so Jim Anderson was there to answer any questions. It was discussed that both Fountain Police Department and the Teller County Sheriff's Office were both asking for funding for an interface from Spillman but that each agency was quoted a different price. The money requested for this interface will remain in the budget but the board would like to see a test plan and specification documentation. Fountain also requested money for radio equipment and a 52 inch monitor for the patrol room. In order for the 52 inch monitor to show current CAD calls an additional CAD license might have to be purchased as well as another workstation. The Authority Board collectively decided that they are not going to set a precedence and fund radio equipment as that could rapidly deplete the budget if all agencies were to request radio equipment

and maintenance costs. A voice vote was taken and all members present voted to not fund radio equipment with Authority member Anstine abstaining. Vote passed with a majority vote. The Authority Board wanted the 52 inch monitor and radio equipment removed from the request and the remainder would be approved with the rest of the budget.

There was a brief 10 minute recess.

Teller County SO

Cindy Link was available to answer questions. Teller County has also requested funding for an interface from Spillman. Also requested were 15 MDT units and licensing for a laptop for training purposes since they do not have the space to use a workstation for training purposes.

Woodland Park PD

Jim Halloran was available to answer questions.

B - Further discussion of the 2010 Budget.

Mr. Anderson reminded Authority members before the 2010 budget can be approved, the “infrastructure replacement” line item will need a more detailed description of what the funds will be used for. It was mentioned that the attorney should be compiling information about EOC involvement with other 9-1-1 facilities.

The possibility of the Authority funding calltaking positions was discussed. While all the board members were sympathetic to the funding cutbacks at the agencies they were hesitant to pay for positions that could not be sustained over a period of time. It was also discussed that a new training/back up facility could be built to utilize the one-time surplus and it could also allow for future growth as far as training and personnel. Mr. Anderson stated that a decision of where to allocate the money needed to be made by the October meeting. A voice vote was taken by the members present and they directed the System Manger to add “building expansion” to the infrastructure improvements narrative.

10) New Business:

There were no items for discussion.

11) Executive Session:

An executive session was not necessary.

12) Adjournment:

A motion was made by Bud Silloway to adjourn the meeting; seconded by Robert Weller.

Motion passed unanimously on voice vote.

Meeting was adjourned at 5:05 PM.

Submitted for Approval By:

Michael Gower, Authority Secretary