

El Paso – Teller County E9-1-1 Authority

July 22, 2009
Meeting Minutes

Authority Members Present: Darin Anstine, Jim Grayson, Ken Moore, Bud Silloway and Robert Weller.

Authority Members Absent: Pete Carey, Ron Gibson, Michael Gower and Marcus Woodward.

Vacancies: None.

Other Personnel Present: James Anderson, System Manager, Bob Cole, Legal Counsel and Christy Davis, Administrative Assistant.

1) Call to Order:

The July 22, 2009 regular session meeting of the El Paso – Teller E9-1-1 Authority was called to order at 2:15 PM by Chairman Robert Weller. The meeting was held in the E9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on requests of Authority Members who have asked to be excused:

Pete Carey, Ron Gibson, Michael Gower and Marcus Woodward have asked to be excused.

Motion was made by Jim Grayson to excuse Pete Carey, Ron Gibson, Michael Gower and Marcus Woodward; second by Bud Silloway.

Motion was approved unanimously on voice vote by the 5 Authority Members present.

3) **Introductions:**

Audience members and the Authority Board introduced themselves.

4) **Public to be Heard:**

No items were brought forth at this time.

5) **Consent Calendar:**

A - Approve the minutes of the June 24, 2009 Authority Meeting.

B - Approve the July 2009 financial statement and authorize payment of the monthly bills.

Motion was made by Jim Grayson to approve the consent calendar; second by Ken Moore.

Motion passed unanimously on voice vote by the 5 Authority Members present.

6) **Report by the System Manager:**

Mr. Anderson stated that RSVPs for the CEO luncheon were due by July 31st. Also regarding Item 1 in the report, Mr. Anderson said that both SQL and Windows had to be upgraded prior to the upcoming CAD upgrade to version 4.5. The total of both upgrades was approximately \$183,000. There was only \$100,000 budgeted for this but the remainder can come out of the contingency reserve. The revised budget will reflect those funds.

Mr. Anderson also said that the radio/headset issue at the EPSO is being resolved. After testing the settings and switching out the headsets it was discovered that the problem was likely with the radios. Motorola has been informed of the issue and will be investigating.

7) **Approve Authority Resolutions:**

A - Resolution 09-10, A RESOLUTION ACCEPTING THE 2008 AUDIT OF THE EL PASO – TELLER COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY (AUTHORITY) AS SUBMITTED BY OSBORNE, PARSONS & ROSACKER, CERTIFIED PUBLIC ACCOUNTANTS.

Motion was made by Ken Moore to approve the resolution; second by Darin Anstine.

Motion passed unanimously on roll call vote with 5 ayes and 4 not present.

B - Resolution 09-11, A RESOLUTION HONORING ERIN SUAREZ AS THE TELECOMMUNICATOR OF THE SECOND QUARTER OF 2009.

Motion was made by Darin Anstine to approve the resolution; second by Ken Moore.

Motion passed unanimously on roll call vote with 5 ayes and 4 not present.

Chairman Robert Weller presented the award to Erin Suarez.

8) Reports by Standing Committees:

A - PSAP Manager's Committee

Liz Brown reported that the CAD-to-CAD issues were still being worked out and that hopefully it would be operational soon. She also mentioned that she would be attending the APCO conference in August.

9) Old Business:

A - Update on Fire Safety Trailer and ambulance.

Mr. Anderson reported he would be getting the title for the trailer this week and that staff members would be attending two classes to be trained on the operation. So far one agency has requested the use of the trailer.

There have been some ideas regarding the design for the outside of the ambulance (public education vehicle) and that now he is just waiting for the title from corporate. As soon as both titles are received, VFIS will add both vehicles to the Authority insurance policy.

B - Memo from Attorney.

There is legislative language that states that the audit must also be reviewed for the "appropriateness" of spending, so that funding is used for only approved purposes. Currently it is not known who would be qualified to judge this, but Mr. Anderson will be asking for a letter from the auditor to clarify and will also be getting in contact with other Authority Boards to see what they are doing.

10) New Business:

A - Discussion and date for Special Session meeting in August.

It was decided that the date for the Special session would be August 5, 2009. The meeting will begin at 8:00 AM. It was discussed that as a “special session” meeting the Authority could go into an executive session if needed.

Motion was made by Bud Silloway to hold a special session Authority meeting in order to discuss the 2010 budget; second by Darin Anstine.

Motion approved on voice vote by the 5 Authority Members present.

12) Adjournment:

A motion was made by Jim Grayson to adjourn the meeting; seconded by Bud Silloway.

Motion passed unanimously on voice vote.

Meeting was adjourned at 2:42 PM.

Submitted for Approval By:

Michael Gower, Authority Secretary