

**El Paso – Teller County E9-1-1 Authority**

May 27, 2009  
Meeting Minutes

- Authority Members Present:** Darin Anstine, Pete Carey, Ron Gibson, Michael Gower, Jim Grayson, Ken Moore, Bud Silloway and Robert Weller.
- Authority Members Absent:** Marcus Woodward.
- Vacancies:** None.
- Other Personnel Present:** James Anderson, System Manager and Christy Davis, Administrative Assistant.

**1) Call to Order:**

The May 27, 2009 regular session meeting of the El Paso – Teller E9-1-1 Authority was called to order at 2:00 PM by Chairman Robert Weller. The meeting was held in the E9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

**2) Act on requests of Authority Members who have asked to be excused:**

Marcus Woodward has asked to be excused.

Motion was made by Bud Silloway to excuse Marcus Woodward; second by Michael Gower.

Motion was approved unanimously on voice vote by the 7 Authority Members present.

**3) Introductions:**

Introductions were not necessary at this time.

**4) Public to be Heard:**

Liz Brown wanted the board to be aware that while the El Paso County PSAP had spent some of their approved budgeted conference funding, they would like to send someone to another conference with the remainder of the money. This requires no action from the board because the money is already in the budget. The Board stated no objection to this.

**5) Consent Calendar:**

- A - Approve the minutes of the April 22, 2009 Authority Meeting.**
- B - Approve the May 2009 financial statement and authorize payment of the monthly bills.**
- C - Approve Policy 4.38 (Same Day Travel)**

Motion was made by Pete Carey to approve the consent calendar; second by Michael Gower.

Motion passed unanimously on voice vote by the 7 Authority Members present.

**6) Report by the System Manager:**

Mr. Anderson reported that there had been a lightning strike at the Teller County Sheriff's Office and that a rocket port had to be replaced. There was not an insurance claim since little damage was done.

**7) Approve Authority Resolutions:**

No resolutions at this time.

*Ken Moore arrived at this time.*

**8) Reports by Standing Committees:**

- A - PSAP Manager's Committee**

Liz Brown reported they are still working on CAD-to-CAD testing between agencies and it is hoped all transfers will be operational soon. She also reported that the next PSAP Manager's meeting is being moved up one week to June 17<sup>th</sup> at 9:00 AM. At this meeting there will a CIT presentation by Douglas County so it can be evaluated for a future training session. Also Jerry Pope from Nine, One, One, Inc. will be bringing in phones for the agencies to look at so they can decide what they might like to use with NG9-1-1. Other meetings will be scheduled at a later time to talk about agency specific requests and questions.

**9) Old Business:**

**A - Nine, One, One, Inc. contract.**

Mr. Anderson reported that the attorney had a redline copy of the NG9-1-1 contract that was sent to Nine, One, One, Inc. this morning and that the final draft should be received within the next couple of days. The final draft will be emailed to board members for final comments.

**10) New Business:**

**A - Discussion regarding the printing of the 2008 Annual Report.**

Currently 250 copies of the annual report are made and distributed to all IGA signors, which include fire district boards, city councils, and county commissioners. It was discussed that the report could be made available online so that possibly fewer copies would need to be made at a savings for the Authority Board. After some discussion it was decided that county commissioners and city councils will still receive a copy of the report for each member and that fire districts will receive one copy per board. Also copies will be available in the lobby for citizens.

**B - Discussion regarding CSFD Smoke Trailer.**

Cathy Prudhomme of the CSFD was available to answer any questions regarding the request that the 9-1-1 Authority become responsible for the CSFD smoke trailer. The Authority was an initial contributor to the purchase of the smoke trailer in 1996. Cathy stated that the Fire Department has had to cut staff and no longer has the personnel or resources to continue to maintain the trailer. She also said that agencies that use the trailer are asked to donate \$25 -\$50 to cover the cost of propane and smoke. It was discussed that the 9-1-1 Authority would be the title holder of the trailer and be responsible for the maintenance and training associated with the trailer. There was a question of where the trailer could be stored because the Authority does not have a secure area

for that purpose. Mr. Anderson was directed to get more information and to report back to the board at the June meeting so that a decision could be made.

**11) Executive Session**

Executive Session was not necessary at this time.

**12) Adjournment:**

A motion was made by Ron Gibson to adjourn the meeting; seconded by Pete Carey.

Motion passed unanimously on voice vote.

**Meeting was adjourned at 2:43 PM.**

**Submitted for Approval By:**

**Michael Gower, Authority Secretary**