

El Paso – Teller County E9-1-1 Authority

March 24, 2010

Meeting Minutes

Authority Members Present: Sue Autry, Ron Gibson, Michael Gower, Jim Grayson and Bud Silloway.

Authority Members Absent: Darin Anstine, Keith Buckmiller , Ken Moore and Marcus Woodward.

Vacancies: None

Other Personnel Present: James Anderson, System Manager and Christy Davis, Administrative Assistant

1) Call to Order:

The March 24, 2010 regular session meeting of the El Paso - Teller E9-1-1 Authority was called to order at 2:00 PM by Chairman, Jim Grayson. The meeting was held in the E9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Darin Anstine, Keith Buckmiller and Ken Moore asked to be excused.

Motion was made by Sue Autry to excuse them; second by Bud Silloway.

Motion passed unanimously on voice vote by the 5 Authority Members present.

3) Introductions:

The audience and Authority Members introduced themselves.

4) Public to be Heard:

No items were brought forth at this time.

5) Consent Calendar:

A - Approve the Minutes of the February 24, 2010 Authority Meeting.

B - Approve the March 2010 Financial Statement and Authorize Payment of the Monthly Bills.

Motion was made by Bud Silloway to approve the consent calendar; second by Michael Gower.

Motion passed unanimously on voice vote by the 5 Authority Members present.

6) Report by the System Manager:

Mr. Anderson reported that the OEM/SCR Exercise had gone well and that participants were impressed by the flexibility of the building and that their needs could be accommodated. It is anticipated that more requests will come in for additional exercises. He also reported that there were 32 people in attendance at the 9-1-1 Task Force Meeting held on March 11, including Authority Member Bud Silloway. Two bills currently going through the legislation were discussed. Mr. Anderson also mentioned that the new health insurance would go into effect on April 1.

7) Approve Authority Resolutions:

A - Resolution 10-06, A RESOLUTION REPEALING THE CURRENT EL PASO – TELLER ENHANCED 9-1-1 PURCHASING MANUAL AND ADOPTING A REVISED PURCHASING MANUAL.

Two motions were made concerning this matter. The first was to change verbiage in Section 3.112, stating that the most *responsible* bidder would be awarded the contract instead of the *lowest* bidder. The second motion was to adopt the purchasing manual, as a whole.

A motion was made by Bud Silloway to change Section 3.112 of the proposed purchasing manual, as stated above; second by Ron Gibson.

Motion passed on a roll call vote with 5 ayes and 4 not present.

A motion was made by Bud Silloway to approve the resolution; second by Michael Gower.

Motion passed on a roll call vote with 5 ayes and 4 not present.

8) Reports by Standing Committees:

A - PSAP Managers Committee

Tina Young was not in attendance but Diann Pritchard stepped forward to thank the Authority for sponsoring the trip to Washington, DC, where Jessie Avery received a

national award from the E911 Institute. She reported that they were able to speak to local legislators about our system.

9) Old Business:

A - Budget Request from Teller County.

Mr. Anderson had been contacted by Bud Brite of the Teller County SO and was asked to remove this item from the agenda.

10) New Business:

A - Colorado 911 Resource Center.

Daryl Branson introduced himself and explained the purpose and history of the Colorado 911 Resource Center. The Resource Center is a non-profit created to act as a liaison between Authorities in the State of Colorado and to distribute information via a website and quarterly newsletter. Currently, they are working on a State 911 Plan so that they will be eligible for federal grants and funding. He also spoke about the fact that one designation of Homeland Security Money is for 9-1-1 systems, but so far, no money has been spent in Colorado for that purpose. It was also discussed that a Public Safety Network was in the planning stages and an RFP would be hitting the streets in mid-May.

B - Addition of Fence.

Mr. Anderson stated that currently the Fire Safety Trailer and truck are being stored at the CSFD. He thought it would be more convenient if there was a secure place to house them on-site. It was proposed that the east side of the building be fenced off for storage of the vehicles. It was mentioned that he already obtained permission from the Fire Department to do this, since currently this area is a fire lane. Another option is to fence off the entire property to eliminate people from cutting through the property and that would eliminate liability for falls or other mishaps on the property.

Mr. Anderson was directed to get quotes on fencing off the east end of the building and for fencing the entire property and to report back to the board on the results.

C - Vacancy on Staff.

Mr. Anderson reported that Luchia Tingley has accepted a job as Communications Manager in Fountain. The QA position that she is vacating will be advertised on the website beginning on Monday and interviews will be the following week.

11) Executive Session:

An executive session was not necessary at this time.

12) Adjournment:

A motion was made by Ron Gibson to adjourn the meeting; seconded by Sue Autry.

Motion passed unanimously on voice vote.

Meeting was adjourned at 2:40 PM

Submitted for Approval By:

Michael Gower, Authority Secretary