

El Paso – Teller County E9-1-1 Authority
January 27, 2010
Meeting Minutes

Authority Members Present: Sue Autry, Darin Anstine, Ron Gibson, Michael Gower, Jim Grayson, Ken Moore, and Bud Silloway,

Authority Members Absent: Marcus Woodward.

Vacancies: One position representing cities, towns, special districts and the military.

Other Personnel Present: James Anderson, System Manager, Robert Cole, Legal Counsel and Christy Davis, Administrative Assistant.

1) Call to Order:

The January 27, 2010 regular session meeting of the El Paso – Teller E9-1-1 Authority was called to order at 2:03 PM by Vice Chair, Jim Grayson. The meeting was held in the E9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on requests of Authority Members who have asked to be excused:

Marcus Woodward asked to be excused.

Motion was made by Michael Gower to excuse Marcus Woodward; second by Bud Silloway.

Motion passed unanimously on voice vote by the 7 Authority Members present.

3) Introductions:

The audience and Authority Members introduced themselves.

4) Public to be Heard:

No items were brought forth at this time.

5) Consent Calendar:

- A - Approve the minutes of the November 25, 2009 Authority Meeting.**
- B - Ratify – December 2009 financial statement and authorize payment of the monthly bills.**
- C - Ratify – The custodian of record for 2010 shall be James Anderson and all records shall be stored at 2350 Airport Road, Colorado Springs, Colorado, 80910.**
- D - Ratify – The System Manager is hereby appointed Budget Officer for the year 2010.**
- E - Ratify – The System Manager is hereby appointed Safety Officer for the year 2010.**
- F - Ratify – The locations for posting the agenda for Authority meetings are: Colorado Springs Fire Department, Teller County Sheriff’s Office, 9-1-1 Administration building and the 9-1-1 website.**
- G - Approve the January 2010 financial statement and authorize payment of the monthly bills.**

Motion was made by Michael Gower to approve the consent calendar; second by Ken Moore.

Motion passed unanimously on voice vote by the 7 Authority Members present.

6) Report by the System Manager:

Mr. Anderson introduced Sue Autry as a new Authority Board member; she is replacing Pete Carey and was appointed by City Council.

Mr. Anderson said that the staff had done some interior paint touch ups on Friday and that there would be some work done outside as well.

John Lofgren from Colorado Springs Police Department was hired to fill the Quality Assurance Analyst position. Mr. Anderson thanked Dawn Lucero and Michael Gower for sitting in on the hiring board.

It was discussed that the current health plan would expire on March 31. Mr. Anderson stated that a representative of Accordia would be presenting three plans for the employees to review in mid-February.

7) Approve Authority Resolutions:

A - Resolution 10-01, A RESOLUTION RECOGNIZING THE PAST SERVICE OF ROBERT WELLER TO THE EL PASO – TELLER COUNTY ENHANCED 9-1-1 AUTHORITY.

Motion was made by Darin Anstine to approve the resolution; second by Ron Gibson.

Motion passed on a roll call vote with 7 ayes and 1 not present.

The award of appreciation was presented to Mr. Weller by James Grayson. Mr. Weller expressed his appreciation to the Authority Board and hoped that they would continue to move forward on plans to expand.

B - Resolution 10-02, A RESOLUTION RECOGNIZING THE PAST SERVICE OF PETE CAREY TO THE EL PASO – TELLER ENHANCED 9-1-1 AUTHORITY.

Motion was made by Ron Gibson to approve the resolution; second by Sue Autry.

Motion passed on a roll call vote with 7 ayes and 1 not present.

Mr. Carey was not able to attend.

C - Resolution 10-03, A RESOLUTION HONORING STEVE DAVIS AS THE TELECOMMUNICATOR OF THE FOURTH QUARTER OF 2009.

Motion was made by Ken Moore to approve the resolution; second by Bud Silloway.

Motion passed on a roll call vote with 7 ayes and 1 not present.

James Grayson presented the award to Steve Davis.

D - Resolution 10-04, A RESOLUTION HONORING STEVE DAVIS AS THE TELECOMMUNICATOR OF THE YEAR 2009.

Motion was made by Ron Gibson to approve the resolution; second by Darin Anstine.

Motion passed on roll call vote with 7 ayes and 1 not present.

James Grayson presented the award to Steve Davis.

E - Resolution 10-5, A RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CRIPPLE CREEK REGARDING QUALITY ASSURANCE SERVICES.

Motion was made by Bud Silloway to approve the resolution; second by Michael Gower.

Motion passed on roll call vote with 7 ayes and 1 not present.

8) Reports by Standing Committees:

A - PSAP Manager's Committee

Liz Brown reported that the group had met that morning and a new Chairperson had been elected. Tina Young of the Colorado Springs PD will be the new Chairperson and Dawn Lucero of the Fountain PD will be Vice Chair. Topics discussed during the meeting were finalizing plans to have Crisis Intervention Team (CIT) training in 2011 and to request that a Request For Information (RFI) go out for the early warning system, to replace the current system.

9) Old Business:

There are no items for discussion at this time.

10) New Business:

A - Appointment of Keith Buckmiller to the Authority Board.

A notice of vacancy had been sent out in October and one application was received. Keith Buckmiller is the Fire Chief in Manitou Springs and has an extensive background in public safety. Mr. Buckmiller will be replacing Robert Weller.

Ron Gibson made a motion to appoint Keith Buckmiller to the Authority Board; second by Bud Silloway.

Motion was approved on voice vote with 7 ayes and 1 not present.

B - Election of Authority Officers.

Nominations for the office of Chairman were opened.

A motion was made by Bud Silloway to nominate Jim Grayson; second by Ron Gibson.

Hearing no other nominations, motion passed unanimously on voice vote by the 8 Authority members present.

Chairman – James Grayson

Nominations for the office of Vice-Chair were opened.

A motion was made by Bud Silloway to nominate Bud Silloway; second by Keith Buckmiller.

Hearing no other nominations, motion passed unanimously on voice vote by the 8 Authority members present.

Vice-Chair – Bud Silloway

Nominations for the office of Treasurer were opened.

A motion was made by Ken Moore to nominate Ron Gibson; second by Sue Autry.

Hearing no other nominations, motion passed unanimously on voice vote by the 8 Authority Members present.

Treasurer – Ron Gibson

Nominations for the office of Secretary were opened.

A motion was made by Darin Anstine to nominate Michael Gower; second by Ken Moore.

Hearing no other nominations, motion passed unanimously on voice vote by the 8 Authority Members present.

Secretary – Michael Gower

Mr. Anderson stated that signatures were needed for new officers for US Bank. He also said that the office had recently updated to Quickbooks

2010 and that the capability was there to add electronic signatures to the checks. The Authority Board would still review and approve all payments, they just would not have to sign the checks. The board decided that the signatures of the Chairman and Treasurer would be entered into Quickbooks electronically and those signatures would be used on checks from this point forward.

C - Budget Request from Fort Carson.

Branch Chief Jeff Craig came before the board to request funding for a TriTech CAD SOP module, TriTech CAD Justice Switch interface, new dispatch chairs and an additional position that would be used for training purposes. Mr. Craig stated that he was not yet working at Fort Carson during the budget deadline but that there is an operational need for the items requested. It was discussed that in the past there have been connectivity issues at Fort Carson and that those would have to be resolved prior to any purchases.

Motion was made by Ken Moore to approve the request for funds providing that Fort Carson first furnishes the necessary network requirements prior to purchase; second by Darin Anstine.

Motion passed on voice vote with 7 ayes and 1 nay.

D - Policy Number 4.23.

With the first conference of the year approaching, Mr. Gower wished to remind everyone of the Authority policy of dealing with unused conference slots. If an agency or individual knows they will not be using their slot for the year they should email Jim Anderson and let him know about the availability of that slot. Also those who would like to utilize an open slot should also email Mr. Anderson so that he call fill as many open positions as possible. The Authority uses the IRS per diem rate according to closest city.

11) Executive Session:

An executive session was not necessary at this time.

12) Adjournment:

A motion was made by Ron Gibson to adjourn the meeting; seconded by Ken Moore.

Motion passed unanimously on voice vote.

Meeting was adjourned at 3:04 PM

Submitted for Approval By:

Michael Gower, Authority Secretary