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El Paso – Teller County 9-1-1 Authority

April 25, 2018

Meeting Minutes

Authority Members Present: Vince Niski, Diann Pritchard, Joe Ribeiro, Dave Rose, Brad Shannon, Chris Truty and Derek Wheeler

Authority Members Absent: Miles DeYoung and Pat Rigdon.

Vacancies: None

Other Personnel Present: Carl Simpson, CEO, Bob Cole, Legal Counsel and Christy Davis, Administrative Assistant.

Members of the Public Present: 12

1) Call to Order:

The April 25, 2018 regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:05 PM by Chairman, Dave Rose. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Miles DeYoung and Pat Rigdon have asked to be excused.

Motion was made by Chris Truty to excuse Miles DeYoung and Pat Rigdon; second by Joe Ribeiro.

Motion passed unanimously on voice vote by the 7 Authority Members present.

3) Introductions:

Introductions were made.

4) Public to be Heard:

None.

5) Consent Calendar:

A – Approve the minutes of the March 28, 2018 Authority Meeting.

B – Approve the April 2018 Financial Statement and authorize payment of the monthly bills.

Motion was made by Joe Ribeiro to approve the consent calendar; second by Brad Shannon.

Motion passed unanimously on voice vote by the 7 Authority members present.

6) Approve Authority Resolutions:

A – None

7) Report by the CEO:

Carl reported that Administrative Assistant Day was being celebrated today.

Sgt. Bright of the Cripple Creek Police Department requested that some of the funds allocated for the Cripple Creek relocation be used to purchase new console furniture and to make better use of the space they currently occupy.

Motion was made by Vince Niski to approve the request; second by Joe Ribeiro.

Motion unanimously approved on voice vote by the 7 Authority Members present.

Carl said the Authority Personnel Manual with final edits should be ready for review at the next meeting.

Matt Towell updated the board on the current Mission Critical Partners projects. The digital call logger project is progressing and the top three vendors will be conducting demos at the end of May. Centralized CAD will have its first workshop in May. GeoComm is also working on the 911 database to make it NG911 ready.

Carl stated that since Peter's resignation he has been getting feedback from the GIS and IT Department on possible restructuring. The consensus was that instead of hiring a new CIO an IT Support Manager should be hired to Supervise the IT and Facilities Technicians. The other IT positions would report to Matt Towell. This would result in more direct reports for the CEO but distribute it more fairly between the managers. The

Authority agreed that this would be a good move for the organization moving forward. Matt is currently the acting CIO until the new position is filled.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

No meeting, no report.

9) Old Business:

A – Abolish Policies 4.4, 4.5, 4.10, 4.11 and 4.20, implement Policy 4.46 (Use of Social Media).

There was discussion that a social media policy should also include criteria for posts on the El Paso – Teller 911 Authority sites (Facebook, Twitter and Snapchat). Carl will gather policies from other entities and revise the policy.

Motion was made by Chris Truty to abolish Policies 4.4. 4.5, 4.10, 4.11 and 4.20; second by Derek Wheeler.

Motion passed unanimously on voice vote by the 7 Authority Members present.

B – PSAP Funding Agreement.

Clarification was requested by Colorado Springs regarding which policies specifically are referenced in the agreement. Those will be identified and the agreement will be amended. The agency specific appendixes will also be attached after dollar amounts have been determined.

C – PUC Proceedings Update.

Bob Cole reported that in the CenturyLink tariff proposal proceedings the increase would be double what is currently being paid per month. It is possible that a stipulated settlement will be made, if not, there will be a hearing in July. The board has given Carl permission to approve the stipulation if it occurs prior to the next meeting.

In the Airbus (Vesta) proceedings they now are only wanting to be certified as a BESP. Any objections must be filed by June 1st.

In the last proceedings, TracFone has requested to not pay the 911 surcharge on lifeline phones.

10) New Business:

A – Everbridge Update.

Ben Bills has distributed a Health Report on Everbridge. Some of the suggestions made were to streamline business numbers, prioritize text messages to go out first and phone calls last, and to throttle settings so that the large volume of calls does not overwhelm the phone system.

Ben stated that the Everbridge App became available for download on March 30th. This allows your phone to be tracked so that you can receive notifications in whatever area your phone is in.

11) Directors Comments:

None.

12) Executive Session:

None.

13) Adjournment:

A motion was made by Joe Ribeiro to adjourn the meeting; second by Chris Truty.

Motion passed unanimously on voice vote.

Meeting was adjourned at 2:29 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary