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El Paso – Teller County 9-1-1 Authority

March 28, 2018
Meeting Minutes

Authority Members Present: Diann Pritchard, Pat Rigdon, Dave Rose, Brad Shannon, Miles DeYoung, Vince Niski, and Derek Wheeler

Authority Members Absent: Joe Ribeiro and Chris Truty.

Vacancies: None

Other Personnel Present: Carl Simpson, CEO, Bob Cole, Legal Counsel and Jenna Armstrong, Quality Assurance Analyst.

Members of the Public Present: 14

1) Call to Order:

The March 28, 2018 regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Chairman, Dave Rose. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Joe Ribeiro has asked to be excused.

Motion was made by Pat Rigdon to excuse Joe Ribeiro; second by Miles DeYoung.

Motion passed unanimously on voice vote by the 7 Authority Members present.

3) Introductions:

Introductions were made.

4) **Public to be Heard:** None.

5) **Consent Calendar:**

A – Approve the minutes of the February 28, 2018 Authority Meeting.

B – Approve the March 2018 Financial Statement and authorize payment of the monthly bills.

Motion was made by Brad Shannon to approve the consent calendar; second by Derek Wheeler.

Motion passed unanimously on voice vote by the 7 Authority members present.

6) **Approve Authority Resolutions:**

A – None

7) **Report by the CEO:**

Carl reported that Ben Bills will complete 10 years of service on April 4 and Adam Smith's 2 year service anniversary is today.

He also stated that the Teller County call routing is underway.

Carl said the Authority has met with a team at Cripple Creek Police Department for a new building. The proposal for new furniture should be received next month.

Matt Towell updated the board on the current Mission Critical Partners projects. The digital call logger project is in motion with the RFP in review status. The call handling equipment kick-off was the week of March 5 with site surveys the week of March 19. During these weeks, the Tactical Map project was also in motion with the kick-off on March 7 and site surveys the week of March 19.

Carl gave the board updates on 9-1-1 Public Education. He advised the Board that Ben Bills and Amanda Lindgren have done 29 presentations reaching 1007 students. Ben and Amanda then presented the board with the Telecommunicator Week challenge coins that all dispatchers will receive the week of April 4- April 14.

Ben Bills also advised the board of the new Everbridge app and stated The Independent Center is currently testing the app.

Carl stated 156 of our system's dispatchers attended Transformation Leadership training at the Authority building during March.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

Kyla Gingrich reported the PSAP's conference budget was discussed and there is still some money left for more training. Brian Hatzel of Fort Carson Fire was selected as Telecommunicator of the First Quarter. Improving the ETC course was discussed as well. The award of "CPR Save" has now been changed to "Life Save" and the criteria will be decided upon at the next Steering Committee Meeting.

9) Old Business:

A – PSAP Funding Agreement

Mr. Cole reported that the document was revised by cleaning up the language, specifically in Section C.

Motion was made by Vince Niski to approve the changes; second by Brad Shannon.

Motion passed unanimously on voice vote by the 7 Authority Members present.

10) New Business:

A – Teller County request to move some funding already approved by the board for a new center to fund Police and Fire Protocol implementation.

Cindy Link and John Lofgren advised the board of Teller County Sheriff Mikesell's request to improve the service they provide by implementing police and fire protocols. Last year, funds were approved to move their communications center to a new building. Since that is not projected to occur this year, he requests funds to be re-allocated to buy materials and training needed for implementation. The cost is \$53,150 with some ongoing maintenance fees.

Motion was made by Pat Rigdon to approve the re-allocation; second by Miles DeYoung.

Motion passed unanimously on voice vote by the 7 Authority Members present.

11) Directors Comments:

None.

12) Executive Session:

24-6-402(4) (b) & (e) to receive legal advice related to Century Link.

Motion was made by Vince Niski move into Executive Session; second by Miles DeYoung.

Motion passed unanimously on voice vote by the 7 Authority Members present.

Entered into Executive Session at 1:45 PM.

Reconvened Regular Session at 2:30 PM.

13) Adjournment:

A motion was made by Pat Rigdon to adjourn the meeting; second by Brad Shannon.

Motion passed unanimously on voice vote.

Meeting was adjourned at 2:31 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary