



# El Paso-Teller County 9-1-1 Authority Dispatch Review Committee (DRC) Meeting

**Wednesday, March 28, 2018 10:30 AM**

Present: Diann Pritchard, Jesse Avery – Cripple Creek PD  
Dawn Lucero – Fort Carson  
Cindy Link – Teller County SO  
Kyla Gingrich, Meg Powell – El Paso County SO  
Kelly Focht – Colorado Springs PD  
Amy Duarte, Jill Hartley - AMR  
John Lofgren, Jenna Armstrong, Jennica Elwell, Ardelle Grima, Carl Simpson, Ben Bills – 9-1-1 Authority  
Jen Tobias via phone – Woodland Park PD  
Derek Wheeler – Colorado Springs FD

1. Call to Order:
  - a. 10:35AM by Kyla
2. Approval of Minutes:
  - a. January 2018 minutes. Motion to approve by John; second by Cindy.
3. Old business:
  - a. CAD2CAD Update - Ben Gairrett, passed on via email by John. Dawn – “What if an address won’t verify? Should we force another address and make notes?” Kyla suggested use “Unknown” or “no match.” After discussion, “no match” was chosen.
  - b. Navigator 2018 Update (Roster of attendees, process to register, travel arrangements) Reviewed the budget worksheet. Current budget of \$56,000. To date, approximately \$18,000 is remaining after the projected conferences are paid for. Per diem checks should be ready approximately 1 week before Navigator. It is possible to send more employees to CMCP due to the budget so far. A reminder was shared to use Frosch if there are any issues while traveling. Carl advised TriCon conference fees were covered by the TriTech contract. Travel was covered by the PSAP Training budget.
4. New business:
  - a. Tele-communicator of the Quarter (Accepting submissions, voting, and calendar) Vote on nominations received. 2<sup>nd</sup> by Kyla, Voted Brian Hatzel for Dispatcher of 1<sup>st</sup> Quarter.



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- b. IPAWS-Everbridge Ben Bills Best use case of what IPAWS is capable of. Requires two hour course and 8 min course on Everbridge University. Important tool we can use for mass incident when someone isn't registered. We all use Ben's codes. EAS is also available for TV and radio announcements. FEMA course IS-247.A. PSAP MAagers will receive training packet on how to send an Everbridge notification.
  - c. Schoology Update – Ardelle Moving forward. Expect email sometime next week for PSAP contacts. Go live 9/1/2018. Training will be released for PSAP contacts. Bi-weekly updates beginning in April.
  - d. 13.1 Info CDE and trends – CDE released in January. Trend of typing in problem and accidentally selecting sub-chief complaints. Overdose, 3<sup>rd</sup> party caller..narc instruction still pops up. PFC for next DRC.
  - e. V10 ED-Q Standards – All disciplines under V.10. Training will be provided for Qs in our system. Have to have AQUA version 7 for new standards. Next DRC will provide date to update AQUA.
  - f. Criteria for a CPR save – Meg How can we be fair? Criteria the same across all of the agencies. Change "CPR Life Save" to "Life Save." Final decision at Steering Committee.
  - g. ETC Update Jennica Elwell – "How can we improve ETC?" (See Handout) Do we need to lengthen the course? Can we just add a little to fill the gaps within the current 40 hour course? Review list and make decision what to add then fit it in the calendar and current course. Dawn and Jesse
  - h. Upcoming certification classes – See calendars in yellow binders  
Hiring for July? Possibly in September/October?  
Training expectations John Lofgren -
5. Any other business:
- a. Round Table Diann attended Fire Chief's meeting. Centralized CAD to be released 9/1? Meg- 9/19 is the earliest projected date that it COULD happen. This is a sliding target.  
Motion to adjourn: Kyla, Cindy 11:58pm