

El Paso – Teller County 9-1-1 Authority

March 22, 2017

Meeting Minutes

Authority Members Present: Miles DeYoung, Vince Niski, Ron Reeves, Joe Ribeiro, Pat Rigdon, Dave Rose, Brad Shannon, Chris Truty and Derek Wheeler.

Authority Members Absent: None

Vacancies: None

Other Personnel Present: Carl Simpson, CEO, Bob Cole, Authority Counsel and Christy Davis, Administrative Assistant.

Members of the Public Present: 22

1) Call to Order:

The March 22, 2017 regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:03 PM by Chairman, Dave Rose. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

No members were asked to be excused.

3) Introductions:

Introductions were made. Newly appointed authority board members Derek Wheeler, representing the City of Colorado Springs and Brad Shannon, representing El Paso County, took the Oath of Office.

4) Public to be Heard:

There were not any items for discussion at this time.

5) **Consent Calendar:**

A – Approve the minutes of the February 22, 2017 Authority Meeting.

B – Approve the March 2017 Financial Statement and authorize payment of the monthly bills.

Motion was made by Chris Truty to approve the consent calendar; second by Joe Ribeiro.

Motion passed unanimously on voice vote by the 8 Authority members present.

6) **Approve Authority Resolutions:**

A – Resolution 17-04, A RESOLUTION RECOGNIZING THE PAST SERVICE OF MICHAEL DALTON TO THE EL PASO – TELLER COUNTY 9-1-1 AUTHORITY.

Motion was made by Ron Reeves to approve the resolution; second by Chris Truty.

Motion passed on a roll call vote with 8 ayes.

B – Resolution 17-05, A RESOLUTION RECOGNIZING THE PAST SERVICE OF BOB MCDONALD TO THE EL PASO – TELLER COUNTY 9-1-1 AUTHORITY.

Motion was made by Vince Niski to approve the resolution; second by Chris Truty.

Motion passed on a roll call vote with 8 ayes.

7) **Report by the CEO:**

Mr. Simpson reported that Ben Bills was starting his 9th year with the Authority and that Adam Smith and Emilio Miller would soon be at their one year anniversary. He also stated that the 2016 fiscal audit would be starting the following week.

Chief Ribeiro as a representative of the Next Gen 911 Advisory Group reported that the group will make recommendations and develop a report for the legislature on detailed criteria for the deployment and sustainability of NG911.

Ben Bills reported that most of his recent presentations have been to 1st graders. He also presented a 911 Hero award at Fort Carson and QA staff and management also attended. He also said that the Mobile Classroom is being re-branded to reflect the Cell Phone Sally theme. He updated the board on the progress of the LED light conversion.

Connie Chavez reported that the spring enhancement training event for the PSAP employees was a huge success and that 139 dispatchers attended.

In honor of National Dispatcher Week Joscelyn Niski created a “Thank You” video that was shown to the board. Dispatchers will also be receiving a card and challenge coin. County Commissioner Peggy Littleton added that they would be honoring dispatchers with a resolution on March 30th at 9 AM.

Carl stated that a newsletter was being created by Jenna Armstrong and that it would be going out to PSAPs on a monthly basis. TriTech personnel met with PSAP Managers to talk about the latest update’s features and functionality. Fort Carson will be moving to the new facility soon. Other project include: filling the open Network Engineer position, moving the ArcGIS server to a web based portal and working with GeoComm to restructure the data to be NG911 compliant. The updated strategic plan and a draft of the 2016 Annual Report have been distributed to the Authority. Comments should be sent to Carl as soon as possible.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

Diann Prichard reported that Dr. Bronsky talked to the group about “tiered response”. They also discussed the CAD upgrade, GIS mapping updates, the progress of CAD-to-CAD, the upcoming Navigator conference and the EFD training in May at Cripple Creek.

Miles DeYoung arrived at 1:43 PM.

9) Old Business:

A – Update on PUC application.

Bob Cole reported that there was a stipulated agreement made with the PUC staff for a rate of \$1.35 per line. The Administrative Judge can ask questions and/or request a hearing and then make a recommendation to the commission.

B - Draft Amendment 2 of the Restated IGA.

Bob Cole reported that since it has been over 15 years since the last revision he wanted to ensure that all of the required language changed will be included in the document revision. There will be some discussion during executive session.

10) New Business:

A – Draft Policy 40 – Use of Seatbelts and Prohibition of Using Wireless Devices While Driving.

This policy was updated with recommendations from the attorney.

A motion was made by Pat Rigdon to approve the revisions to Policy 40; second by Vince Niski.

Motion approved unanimously on voice vote by the 9 Authority Members present.

B – Draft 2016 Annual Report.

The draft was given to Authority members for review and comments.

11) Directors Comments:

Chief Ribeiro was thanked for his report.

12) Executive Session:

A - Motion was made by Pat Rigdon to go into an Executive session for the purpose of receiving advice from legal counsel on specific legal questions regarding the use of 9-1-1 surcharge revenues and PSAP Funding Agreements, as authorized by §24-6-402(4)(b), C.R.S.; second by Ron Reeves.

Motion passed unanimously on voice vote.

Regular session was recessed at 1:54 PM

Entered into executive session to receive legal advice regarding the use of 9-1-1 surcharge revenues. In attendance: the Authority Board, Counsel for the Board, Bob Cole, CEO Carl Simpson and Executive Administrative Assistant Christy Davis. The Authority Board opted to not record this due to receiving legal advice from the attorney.

Regular session was reconvened at 2:34 PM.

13) Adjournment:

A motion was made by Chris Truty to adjourn the meeting; seconded by Pat Rigdon.

Motion passed unanimously on voice vote.

Meeting was adjourned at 2:35 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary