



AUTHORITY BOARD MEETING MINUTES

February 24, 2021 1:00 PM

Authority Members Present

Miles De Young, Andy James, Ryan Parsell, Diann Pritchard, Joe Ribeiro, Pat Rigdon, Adrian Vasquez, Derek Wheeler, and Michael Wiles.

Authority Members Absent

None.

Vacancies

None.

Other Personnel Present

Carl Simpson, CEO; Bart Miller, Authority Counsel; and Christy Davis, Administrative Assistant.

Members of the Public Present

1. Call to Order

- A. The February 24, 2021, regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Chairman Chief Miles De Young. **The meeting was held remotely.**

2. Acts of Requests of Authority Members Who Have Asked to be Excused:

- A. All Authority Members were in attendance.

3. Introductions

A. Introductions were unnecessary.

4. Public to be Heard:

A. Claire Linnè, Chairman of the EAG, presented the Employee of the Year Award to Matt Towell.

5. Consent Calendar

- A. Approve the minutes of the January 27, 2021, Authority Meeting.
- B. Approve the February 2021 Financial Statement and authorize payment of the monthly bills.

Derek Wheeler made a motion to approve the Consent Calendar; the motion was seconded by Adrian Vasquez.

The motion passed unanimously on a voice vote by the nine Authority Members present.

6. Approve Authority Resolutions

A. None.

7. Report by CEO

Carl S – The SWOT is being used to help develop the Strategic Plan and team goals. Dashboards are being updated monthly. The kickoff of the Teller County Consolidation Feasibility Study is during the first week of March. A draft of the 2020 Annual Report will be available for review at the March meeting. The 2020 Audit will begin the week of May 10, 2021.

Lisa R – Standard Operating Procedures and Employee Handbook are being reviewed for alignment and accuracy. A vendor will be selected to run

background checks and drug screens for new hires. Release forms will be updated to comply with FBI Privacy Act requirements.

Matt T – Phishing tests are ongoing to all staff members. CAD paging is being migrated to in-house due to several failures at various vendors. A patch for the remaining P1 phone issues should be ready tomorrow morning.

Ben G – Deployment of the new helpdesk is expected in March. Station Alerting – The core team is reviewing and scoring the proposals from prospective vendors.

Facilities – Adjustments are still being made to the HVAC system.

Dan A – FirstWatch is importing data and developing requested triggers. Work continues for the GIS Data Validation. Two fire departments are beta testing a Water Source Collector/Closest Resource App. An employee survey is being developed to determine the needs as seen by PSAP personnel for the PSAP Wellness Program.

John L – 714 calls were audited in January. Certification classes are starting on March 15. The NENA CTO training was conducted February 8-10. Two more classes will be hosted this year. The NENA Supervisor Course is April 4-7.

Ben B – Amanda Lindgren was selected to receive the NG911 Awareness Award presented by the NG911 Institute. The ceremony will be virtual on March 29 or 30. Virtual presentations continue, which reached nearly 600 students. The public education team did a presentation for the National Public Safety Educators Forum on taking virtual presentations to the next level.

8. Reports by Standing Committee

A. DRC/PSAP Managers Committee:

No meeting, no report.

9. Old Business

A. None.

10. New Business

A. Discuss moving the March meeting to March 31, 2021, due to Spring Break.

Some Authority and staff members will be out of town during the week of March 24, 2021, for spring break.

Ryan Parsell motioned to move the March meeting to March 31, 2021; Pat Rigdon seconded the motion.

The motion passed on a voice vote with nine ayes.

B. Discuss closing the US Bank Money Market account and transferring the account balance to the Authority main account.

This account is currently losing money due to the service charge being greater than interest income.

Adrian Vasquez made a motion to close the Money Market account and transfer the balance to the Authority checking account at US Bank; the motion was seconded by Andy James.

The motion passed on a voice vote with nine ayes.

11. Director's Comments

Diann Pritchard wanted to thank Amanda for her assistance and visit to Cripple Creek. Miles De Young congratulated Matt Towell and Amanda Lindgren on their awards and thanked Carl for the new and improved PowerPoint presentation.

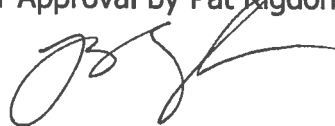
12. Executive Session

Not necessary.

13. Adjournment

Ryan Parsell made a motion to adjourn the meeting, seconded by Miles De Young. The meeting was adjourned at 1:39 PM.

Submitted for Approval by Pat Bigdon, Authority Secretary.

A handwritten signature in black ink, appearing to be 'Pat Bigdon', written in a cursive style.