



AUTHORITY BOARD MEETING MINUTES

February 22, 2023

1:00 PM

Authority Members Present

Pete Carey, David Edmondson, Jessica Flohrs, Andy James, Jeff Jensen, Dean O’Nale, Joe Ribeiro, and Mike Wiles.

Authority Members Absent

Derek Wheeler.

Vacancies

None.

Other Personnel Present

Carl Simpson, CEO; Bart Miller, Authority Counsel; and Christy Davis, Executive Administrative Assistant.

Members of the Public Present

1. Call to Order

- A. The February 22, 2023, regular meeting of the El Paso – Teller County 9-1-1 Authority Board was called to order at 1:00 PM by Vice- Chair, Joe Ribeiro. **The meeting was a hybrid of in-person and remote.**

2. Act on requests of Authority Members who have asked to be excused.

Derek Wheeler has asked to be excused.

A motion was made by Dean O’Nale to excuse Derek Wheeler; the motion was seconded by Jeff Jensen.

The eight Authority Members present passed the motion unanimously on a voice vote.

3. Introductions. Oath of Office – Jessica Flohrs.

Jessica was given the Oath of Office by Vice-Chair Joe Ribero.
Introductions were made.

4. Public to be Heard.

A. No items were brought forth at this time.

5. Consent Calendar.

- A. Approve the minutes of the January 25, 2023, Authority Meeting.
- B. Approve the February 2023 Financial Statement and authorize payment of the monthly bills.

Jeff Jensen motioned to approve the Consent Calendar; Dean O’Nale seconded the motion.

The eight Authority Members present passed the motion unanimously on a voice vote.

6. Approve Authority Resolutions.

- A. Resolution 23-03, *A RESOLUTION RECOGNIZING THE PAST SERVICE OF DIANN PRITCHARD TO THE EL PASO – TELLER COUNTY 9-1-1 AUTHORITY.*

Jeff Jensen motioned to approve the resolution; Dave Edmondson seconded it.

The motion passed unanimously with a roll call vote with eight ayes.

- B. Resolution 23-04, *A RESOLUTION RECOGNIZING THE PAST SERVICE OF JOE RIBEIRO TO THE EL PASO – TELLER COUNTY 9-1-1 AUTHORITY.*

Jeff Jensen motioned to approve the resolution; Jessica Flohrs seconded it.

The motion passed unanimously with a roll call vote with eight ayes.

7. Report by CEO

Carl S – Administration – Hail and Farewell – Jody Wunschel joined the team as the Administrative Assistant on February 13, 2023. Benjamin Gairrett resigned on February 9, 2023. Anniversaries – Rens Erickson and Jorge Acevedo celebrates 1 year with the Authority.

Mary Beth K - Human Resources – BambooHR – Employee Performance Review format being reviewed with Managers. Reviews will move from December/January to June/July. Modification of Onboarding Process – The process is being evaluation and will be modified as needed. Meet and Greet with PSAPs – Visited some PSAPs to commemorate and celebrate the anniversary of the first 911 call. Et. AI Topics – Revision of Tuition Assistance Policy and continue to identify and move items back to HR Department.

Bart M - Finance – Lumen has added reporting services that will lead to an increase in the concurrent session charges. The increase will be built into the 911 surcharge.

Matt T – I.T. – VMware Engagement Ongoing– We continue to work with Dell, Intel, and VMware and still do not have a solution to the errors. We have confirmed a misconfiguration in the VSAN portion of the new environment and are working on a mitigation plan with VMware. Cheyenne Mountain/Peterson Project – We are awaiting network connectivity from both DOD and Lumen.

Internal/External Vulnerability Assessment – We have received the findings of the assessment. The IT team has mitigated all critical issues and are triaging the rest to determine the order in which they will be addressed. An executive summary should be available by the next board meeting. Storage Hardware Upgrade – We are in the process of upgrading our storage environment used for the Authority infrastructure backups to a newer platform that will offer more capacity, higher resiliency, and redundancy.

Dan A – Station Alerting – Virtual servers to host the alerting software have been built. They are being turned over to WestNet for configuration. Connectivity testing is being done with Fire Departments. ASAPtoPSAP – The TTMS interface in the production environment has been upgraded to the necessary version. The next steps will be creating training documentation. PSAP Wellness – A Peer Support Class has tentatively been scheduled June 19-23. Location Based Routing – All appropriate paperwork has been completed and we are in the queue with T-Mobile to cut over the remainder of the PSAPs to location-based routing with them. CAD Update – Julian Marcano from EPSO attended the latest CST User Group meeting for Colorado Users. The group decided to test the same version of CAD moving forward to aide in vetting newer versions as a group and use our collective voice to address issues.

John L – Quality Assurance & Training – 653 calls were audited in January. The next round of certification classes will begin on March 6, 2023. The scheduling of certification classes is moving from every 8 weeks to every 12 weeks to better accommodate hiring at the PSAPs. Be the Difference Conference – The QA team was asked to present two different, two hour sessions on Quality Improvement. This is the first year offering of this conference.

Ben B – Public Education – There were 10 presentations last month, reaching 507 people. New Activity Book – The first grade activity book layout is being modified. It will be printed in English, Spanish, Braille, and a high-contrast print for the visually impaired. Everbridge – PSAPs sent ten notifications. Notifications included law enforcement activity and fire activity. There are 86,828 accounts

registered for Peak Alerts, an increase of 634. PulsePoint AED – Registered AEDs increased to 1,044. PSAs – FOX21 – Peak Alerts: 30-second television ad and 7-second weather sponsorship. FOX21 – Non-Emergency Number. Lamar Sign Company – Peak Alerts/Non-Emergency Number 719-444-7000. Installation on Metro Buses will occur near the end of February. A digital billboard with Peak Alerts is displayed on Mesa Ridge Parkway near Gate 20 for Fort Carson. Colorado Springs Airport – Peak Alerts, Installation scheduled end of February. KRCC – 15-second radio advertisement for Peak Alerts.

9. Reports by Standing Committee

- A. DRC/PSAP Managers Committee:
No meeting, no report.

10. Old Business

- A. Election of Authority Officers.
Nominations for the office of Vice-Chair were opened.
Mike Wiles made a motion to nominate Pete Carey; Dean O’Nale seconded the motion.
Hearing no other nominations; the motion passed unanimously on a voice vote by the eight Authority Members present.

11. New Business

- A. Introduction of candidates for the open Authority Position.
Two candidates were present and gave an overview of their resumes.
Devin Graham – Fire Chief, Fountain Fire Department.
Andrew York – Fire Chief, Cimarron Hills FPD.

A secret ballot was taken and Devin Graham was selected as the new member of the board.

12. Director's Comments

The board thanked Diann Pritchard and Joe Ribeiro for their service.

13. Adjournment

Dean O’Nale motioned to adjourn the meeting, seconded by Dave Edmondston.

The meeting was adjourned at 1:51 PM.

Submitted for Approval by Dean O’Nale, Authority Secretary.