

El Paso – Teller County 9-1-1 Authority

January 25, 2017

Meeting Minutes

Authority Members Present: Mike Dalton, Miles DeYoung, Bob McDonald, Vince Niski, Pat Rigdon and Dave Rose

Authority Members Absent: Ron Reeves and Chris Truty

Vacancies: One Vacancy

Other Personnel Present: Carl Simpson, CEO, Bob Cole, Authority Counsel and Christy Davis, Administrative Assistant.

Members of the Public Present: 35

1) Call to Order:

The January 25, 2017 regular session meeting of the El Paso - Teller County 9-1-1 Authority Board was called to order at 1:08 PM by Chairman, Mike Dalton. The meeting was held in the 9-1-1 boardroom, located at 2350 Airport Road, Colorado Springs, Colorado.

2) Act on Requests of Authority Members Who Have Asked to be Excused:

Ron Reeves and Chris Truty have asked to be excused.

Motion was made by Bob McDonald to excuse these Authority Members; second by Miles DeYoung.

Motion passed unanimously on voice vote by the 6 Authority Members present.

3) Introductions:

Introductions were made.

4) **Public to be Heard:**

There were not any items for discussion at this time.

5) **Consent Calendar:**

A – Approve the minutes of the November 29, 2016 Authority Meeting.

B – Ratify – The custodian of record for the 2017 records shall be the CEO and all records shall be stored at 2350 Airport Road, Colorado Springs, Colorado, 80910.

C – Ratify – The CEO is hereby appointed Budget Officer for the year 2017.

D – Ratify – The CEO is hereby appointed Safety Officer for the year 2017.

E – Ratify – The locations for posting the agenda for the Authority meetings are: El Paso County Government posting site, Teller County Sheriff's Office, 9-1-1 Administrative building and the 9-1-1 website.

F – Ratify – Approve the December 2016 Financial Statement and authorize payment of the monthly bills.

G – Approve the January 2017 Financial Statement and authorize payment of the monthly bills.

Motion was made by Pat Rigdon to approve the consent calendar; second by Vince Niski.

Motion passed unanimously on voice vote by the 6 Authority members present.

6) **Approve Authority Resolutions:**

A – Resolution 17-01, A RESOLUTION RECOGNIZING THE PAST SERVICE OF ROBERT WELLER TO THE EL PASO – TELLER COUNTY 9-1-1 AUTHORITY.

Motion was made by Bob McDonald to approve the resolution; second by Dave Rose.

Motion passed on a roll call vote with 6 ayes.

A – Resolution 17-02, A RESOLUTION HONORING DAWNE JACOBS OF THE CRIPPLE CREEK COMMUNICATIONS CENTER, AS TELECOMMUNICATOR OF THE FOURTH QUARTER 2016.

Motion was made by Miles DeYoung to approve the resolution; second by Vince Niski.

Motion passed on a roll call vote with 6 ayes.

A – Resolution 17-03, A RESOLUTION HONORING DARCY DITTENBER OF THE EL PASO COUNTY SHERIFF'S OFFICE, AS TELECOMMUNICATOR OF THE YEAR 2016.

Motion was made by Bob McDonald to approve the resolution; second by Miles DeYoung.

Motion passed on a roll call vote with 6 ayes.

7) Report by the CEO:

Mr. Simpson reported that the Employee Advisory Group selected and installed the new artwork on the back wall of the boardroom. He also reported that the 2017 budget had been filed with the State of Colorado in a timely manner and that Stockman, Kast & Ryan will be starting the 2016 Audit at the end of March.

He stated that Adam Smith was selected as Employee of the Fourth Quarter of 2016 and that Ben Gairrett has been with the Authority for five years and Matt Towell was celebrating his sixth year this month. He also wanted to thank Matt for filling in for Peter while he has been out of the office the past few months. Lastly, he informed the board that Bonnie Foster's last day will be February 3rd; she has accepted a job in North Dakota.

8) Reports by Standing Committees:

A - DRC/PSAP Managers Committee

Kyla reported that they discussed the meeting schedule, upcoming training, the Q process and enhancements being added online and the March training for all dispatchers and calltakers. Diann Prichard was selected as the Chairman for 2017.

9) Old Business:

A – Update on PUC application.

This will be discussed during the Executive Session.

B - Draft Amendment 2 of the Restated IGA.

Bob Cole reported no progress. He will have an update next month.

10) New Business:

A – Introduction of candidates for vacant Authority position.

Chief Mike Rulo of Cripple Creek PD and Chief Joe Ribeiro of Manitou Springs PD introduced themselves to the board and spoke of their qualifications. A ballot was distributed and Chief Joe Ribeiro was selected as the new Authority member representing Cities, Towns, US Military and Special Districts.

B – Election of Authority Officers.

Nominations for the office of Chair were opened.

A motion was made by Vince Niski to nominate Dave Rose; second by Miles DeYoung.

Hearing no other nominations; motion passed unanimously on voice vote by the 6 Authority members present.

Chair – Dave Rose

Nominations for the office of Vice–Chair were opened.

A motion was made by Pat Rigdon to nominate Ron Reeves; second by Bob McDonald.

Hearing no other nominations; motion passed unanimously on voice vote by the 6 Authority members present.

Vice-Chair – Ron Reeves

Nominations for the office of Secretary were opened.

A motion was made by Vince Niski to nominate Pat Rigdon; second by Bob McDonald.

Hearing no other nominations; motion passed unanimously on voice vote by the 6 Authority members present.

Secretary – Pat Rigdon

Nominations for the office of Treasurer were opened.

A motion was made by Pat Rigdon to nominate Bob McDonald; second by Dave Rose.

Hearing no other nominations; motion passed unanimously on voice vote by the 6 Authority members present.

Treasurer – Bob McDonald

11) Directors Comments:

There were not any comments at this time.

12) Executive Session:

A - Motion was made by Pat Rigdon to go into an Executive session for the purpose of receiving legal counsel on specific legal questions related to PUC Docket No. 16A-0665T, The Application of El Paso – Teller County Emergency Telephone Service Authority for Approval of an Emergency Telephone Charge Increase, as authorized by §24-6-402(4) (b) C.R.S. And pursuant to Section §24-6-402(4)(f), C.R.S.; second by Dave Rose.

Motion passed unanimously on voice vote.

Regular session was recessed at 1:45 PM

Entered into executive session to receive legal advice concerning PUC Docket No. 16A-0665T. In attendance: the Authority Board, Counsel for the Board, Bob Cole, CEO Carl Simpson and Executive Administrative Assistant Christy Davis. The Authority Board opted to not record this due to receiving legal advice from the attorney.

Regular session was reconvened at 2:30 PM.

13) Adjournment:

A motion was made by Vince Niski to adjourn the meeting; seconded by Miles DeYoung.

Motion passed unanimously on voice vote.

Meeting was adjourned at 2:31 PM.

Submitted for Approval By:

Pat Rigdon, Authority Secretary